

Item No. 17/07/2026

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1.1 Introduction

The Integrated Development Planning process is an annual continuous planning cycle, implementation, monitoring, formulation and review of planned programmes and projects. The Municipal Systems Act 32, 2000 (Act No. 32 of 2000) mandates Municipalities to develop and review Integrated Development Plans annually in accordance with an assessment of its performance measurements, further prescript is the Municipal Finance Management Act (MFMA), Act 56 of 2003 All local municipalities are guided by District Framework and expected to formulate their Integrated Development Plans (IDP) for every five years, aligned to their term of office, and these IDPs are then reviewed annually (financial year), in this case is Bojanala Platinum District Municipality.

The South African Constitution Section 152 and 153 has given local government municipalities major developmental responsibilities which mandates them to conduct municipal planning in order to ensure a better quality of life for all the residents per demarcation. The main objective of local space is the delivery of basic services, economic development and eradication of poverty. The IDP is the only "principal strategic planning instrument which guides and informs all planning and development, and all decisions with regard to planning, management and development, in the municipal space, prescribed in the Local Government Municipal Systems Act 32, 2000, Chapter 5 S35 1(a) (LGMSA)

The IDP plays a pivotal role in informing all planning processes of the other spheres of government National and Provincial as well as all state-owned enterprises, which implies One Plans, Collaboration as coordinated effort for sustainable development. IDP development must be guided by a comprehensive business plan. This plan should clearly define roles and responsibilities, set time frames, and provide cost estimates to ensure that the IDP effectively fulfills the Constitutional mandate to serving its communities.

The review process must consider previous financial and budgetary performance as well as evolving circumstances. As a result, councils are required to amend the IDP in line with the findings of each annual review. This document outlines how the municipality intends to engage the community during the upcoming budget process. The ultimate purpose of the IDP process is not only to produce an updated IDP document, budget, and Service Delivery and Budget Implementation Plan (SDBIP), but also to ensure the actual implementation of projects and services that improve the daily living conditions of the people of 107 villages and 2 urban areas of Moses Kotane Local Municipality.

The IDP serves as a Policy Instrument of council, guiding both the Administration and Council on what must take place, and when, to ensure a credible and relevant planning process. Importantly, this process is anchored in the principles of the **Sustainable Development Goals (SDGs)**, the **African Union's Agenda 2063**, and the global commitment to **Leaving No One Behind**. These frameworks emphasize inclusive development, poverty eradication, and equitable access to services, ensuring that municipal planning contributes to long-term sustainability, regional integration, and improved quality of life for all residents.

The Process Plan preparations, which essentially sets out the IDP Review Process in writing, requires formal adoption by Council 90 days before the start of the Financial Year. This plan must incorporate the following key elements:

- **Programme of time frames:** A schedule specifying the time frames for the various planning steps.
- **Consultation and participation mechanisms:** Appropriate processes and procedures to ensure meaningful engagement of local communities, organs of state, traditional authorities, and other stakeholders in the drafting of the IDP.
- **Organisational arrangements:** A clear indication of the institutional structures and responsibilities for managing the IDP process.
- **Binding plans and frameworks:** Alignment with policy directives and legislative requirements that provide the framework for planning.
- **Alignment mechanisms:** Procedures to ensure vertical integration with national and provincial strategies, and horizontal alignment across sectors and departments.

The 2027-2028 IDP Review also targets to address the gaps that existed in 2026-2027 IDP including the quality of the information and the quality of the analysis which serves to inform decision – making, as well as addressing MECs comments which reported a number of shortfalls on the 2025-26 IDP document while awaits latest comments and enhancing the IDPs credibility in terms of assessing and responding to the issues in terms of backlog in service delivery. In terms of the 2026-2027 IDP Review, we intend to achieve the IDP that is even more credible than our currently adopted review as we pilot both Sustainable Development Goals and Digital IDP Reviews.

1.2 IDP/Budget/ PMS Process plan

The Strategic orientation the “why” and “what we aim to achieve in the financial year. MKLM is committed to upholding the fundamental principles that guide the preparation and implementation of a credible IDP, Budget, and PMS. Accordingly, the municipality must adopt a process to review the previous IDP. The 2026/27 IDP, Budget, and PMS process seeks to:

- **Enhance strategic focus** ensuring the document is more targeted and improves its strategic nature.
- **Align with available resources** by integrating financial and human resource realities into municipal planning.
- **Strengthen sectoral coordination** and effectively aligning the municipal 2026 - 2027 IDP review with the activities of all sector departments and service providers, while also influencing their planning processes.
- **Integrate sector plans** and ensuring the IDP, Budget, and PMS strategy is harmonized with various sectoral frameworks.

It is the intention of MKLM to acknowledge the critical role played by diverse stakeholders in this process. The municipality values the guidance and objective contributions of communities, traditional authorities, organs of state, and other role players, recognizing that their input is essential to building a credible, inclusive, and responsive planning framework.

1.3 Process Plan and Public Participation

The process above is an operational framework the “how” and “through which mechanisms. The IDP emanates from a Process Plan that organizes municipal planning, budgeting, and performance management. Process Plan and Public Participation are Operational Framework of the “how” and “through which mechanisms”. This shows how we emphasizes that public participation is embedded in the process plan, not treated as optional. It integrates public engagement and consultation, ensuring inclusivity and accountability. Key components include:

- **Programme timeframes** for planning activities
- **Consultation mechanisms** for communities, organs of state, and stakeholders
- **Organizational arrangements** for effective coordination
- **Policy and legislative requirements** guiding integrated planning
- **Vertical and horizontal alignment** across spheres of government

1.4 Process and Guiding Tools to IDP Review

The Integrated Development Plan (IDP) review process is guided by institutional tools and frameworks that ensure coherence, accountability, and responsiveness to changing conditions. The IDP is influenced by Performance Management and Monitoring Systems, the Spatial Development Framework (SDF), senior management performance goals, and the Medium-Term Revenue and Expenditure Framework (MTREF). When reviewing the plan, it is essential to note significant developments and/or changes in:

- Population demographics: shifts in community profiles and service needs
- Economic conditions: local and regional growth trends, employment, and investment patterns
- Land use patterns: spatial planning, zoning, and settlement dynamics
- Natural disasters: resilience measures and disaster risk management
- Government priorities, policies or laws: alignment with evolving national and provincial directives
- Funding or resources: fiscal sustainability and external support

- Municipal SDF or Disaster Management Plan: updates to spatial and risk frameworks

First, the tools serve as a guiding framework that shape the IDP review. Then, the chronological compliance context shows how Council terms anchor the review process. The Council's institutional term provides the framework within which these reviews are undertaken.

1.5 Process for Amending an Adopted IDP

Any proposal to amend a municipality's IDP must align with the framework adopted in terms of Section 27 of the Municipal Systems Act (MSA). No amendment may be adopted unless:

- All council members have been given reasonable notice.
- The proposed amendment has been published for public comment for at least 21 days.
- District municipalities have consulted all local municipalities in their area and considered their comments.
- Local municipalities have consulted the relevant district municipality and considered its comments before final decision.

1.5.1 Amendment of the Process Plan

The Municipal Council, through the Executive Committee (EXCO), plays a central role in monitoring implementation of the Process Plan. Where amendments are required:

- MKLM must assess progress after each IDP phase.
- Each municipality must inform the District Municipality of likely deviations.
- A municipality must submit recommendations for amendments to the District Framework Plan after Council approval.
- Approval of amendments to the District Framework Plan is the competency of the District Council.

1.6 Councillors Term of Office for Financial Years - 2021/2026 and 2026/2031

Following the 2021 Local Government Elections, the present Council per template below, inherited existing plans and re-adopted them in line with legislative requirements to not leave a vacuum. The table below for Councillors' Term of Office for Financial Years 2021–2026

- 2021/2022 – Council inaugurated and adopted inherited IDP/Budget/PMS.
- 2022/2023 – First cycle of review aligned with MTREF and legislative prescripts.
- 2023/2024 – Strengthened integration of sectoral frameworks and performance systems.
- 2024/2025 – Mid-term review incorporating demographic and economic shifts.
- 2025/2026 – Final year of the Council's term, ensuring compliance and continuity into the next cycle.

Table 1: Five Year Term of Political Office						
Financial Year	IDP/PMS Budget Process Plan and Resolution		Draft IDP and Council Resolution		Final IDP and Council Resolution	
2021/2022 Annual Plan	Item No: 21/08/2020	31 August 2020	Item No: 93/03/2021	30 March 2021	Item No: 129/05/2021	26 May 2021
2022/2023 Annual Plan	Item No: 15/08/2021	31 August 2021	Item No: 96/03/2022	04 April 2022	Item No: 119/05/2022	31 May 2022
2023/2024 Annual Plan	Item No: 42/08/2022	30 September 2022	Item No: 131/03/2023	31 March 2023	Item No: 155/05/2023	31 May 2023
2024/2025 Annual Plan	Item No: 20/08/2023	31 August 2023	Item No: 117/03/2024	29 March 2024	Item No: 136/05/2024	31 May 2024
2025/2026 Annual Plan	Item No: 21/08/2024	29 August 2024	Item No: 104/03/2025	31 March 2025	Item No: 121/05/2025	30 May 2025

Following the **Local Government Elections of 04 November 2026**, the **incoming Council** will formally re-adopt the **2026/2027 IDP** per below item for ownership, which had been adopted in May 2026 by the outgoing Council. This ensures continuity of governance and compliance with legislative requirements. The new Council will assume responsibility for **implementing the adopted IDP through oversight**, while progressively planning for the **2027/2028 financial year and subsequent outer years** of their five-year term of office. In this

way, the cycle of adoption, implementation, and review recurs seamlessly, reinforcing MKLM's commitment to developmental local government and strategic continuity.

Table 2: Five Year Term of Political Office						
Financial Year	IDP/PMS Budget Process Plan and Resolution		Draft IDP and Council Resolution		Final IDP and Council Resolution	
2026/2027 Annual Plan	Item No: 22/08/2025	28 August 2025	Item No: 118/03/2026	30 March 2026	Item No: 143/05/2026	11 June 2026 None Compliance
2027/2028 Annual Plan	Item No: 17/07/2026	28 August 2026				
2028/2029 Annual Plan						
2029/2030 Annual Plan						
2030/2031 Annual Plan						

1.7 Legislative Prescripts Governing IDP/Budget and PMS Review

The Municipal Structures Act, No. 117 of 1998, Municipal Systems Acts, No. 32 of 2000, and Municipal Finance Management Act, No. 56 of 2003 are specifically legislative framework to local government. The Local Government Municipal Systems Act has a specific chapter as highlighted in the legal requirements dedicated to Integrated Development Plan (IDPs) and provides direction to legislation for the development and review of IDPs.

To ensure alignment of the three processes of IDP/Budget and PMS arise from Local Government Municipal Systems Act and Performance Management Systems Regulations. National legislation can be distinguished between those that deal specifically with municipalities arising from the Local Government White Paper on the one hand and sector planning legislation on the other. National sector legislation contains various kinds of requirements for the municipality to undertake development planning. The sector requirements vary in nature and below are the processes:

- Legal requirements for the formulation of a discrete sector plans (e.g. Infrastructure development sector plan).
- Links between the Integrated Development Plan (IDP) and budget processes as outlined in the Municipal Finance Management Act.
- Legal compliance requirement (such as principles required in the National Environmental Management Act – NEMA).
- More a recommendation than a requirement, the municipal development planning process also add value (in this case, Climate Change Framework and National Development Plan).

The function of the aligning the BPDPM Framework Plan is to ensure that the process of the District IDP and local IDP's are mutually linked and can inform each other ensuring co-operative governance as contained in **Section 41 of the Constitution**, The Framework Plan has:

- a) To identify the plans and planning requirements binding the terms of national and provincial legislation and identify those which were omitted in the IDP process;
- b) To identify the matters to be included in the district and local IDP's that require alignment;
- c) Specify the principles to be applied and co-ordinate the approach to be adopted;
- d) Determine procedures for consultation between the district municipality and the local municipalities;
- e) Determine the procedures to effect amendments to the Framework Plan, and
- f) Incorporate comments from MEC and those derived from Provincial Assessments.
- g) **Section 26** stipulates the core components of the Integrated Development Plan as highlighted below

1.7.1 Global and Continental Alignment Framework

To ensure the incoming council's 5-year vision connects to broader developmental goals, we tried to map local key performance areas (KPAs) directly to international frameworks during the post-February strategic session:

1.7.1.1 Local Government Municipal Systems Act (LGMSA Act 32 of 2000)

Section 26: Core components of Integrated Development Plan

Subsection (c) explicitly states that an IDP must prescribe that: "The council's Development Priorities and Objectives for its elected term, including its Local Economic Development aims and its internal Transformation Needs." The section lists required content, not a required numerical sequence or chapter order. It gives Council discretion on how to structure its strategic priorities.

1.7.1.2 Section 38 and Section 41: Performance Management System Framework

Mandates that a municipality must set Key Performance Indicators (KPIs) and Measurable Performance Targets aligned to the Development Priorities set in the IDP. The law requires **alignment** between the IDP and the PMS does not regulate the order in which those priorities are listed, but be informed by our internal and Community Needs Analysis collected Annually during Public Participation

1.7.1.3 Local Government: Municipal Planning and Performance Management Regulations (2001)

Regulation 2 and Regulation 9: Setting KPIs and Performance Clustering. Specifies that Development Objectives must be clustered under Key Performance Areas (KPAs) and report on general indicators e.g., access to basic services, LED job creation, capital budget spent.

Regulations prescribe what thematic areas must exist i.e. the 6 KPAs to enable reporting to CoGTA and Provincial Treasury. They **do not mandate numerical hierarchy** i.e. ordering KPA 1 vs KPA 2. **CoGTA / National Treasury MFMA Circulars e.g., Circular 88 Framework**

- Circular 88 provides standardized reporting metrics across local government.
- Treasury and CoGTA mandate standardized *reporting fields* across the 6 functional areas, but acknowledge that local planning context dictates local council priority ordering.

*"The Municipal Systems Act 32 of 2000, Section 26 and the Municipal Planning and Performance Management Regulations mandate the **inclusion** of specific core components and Key Performance Areas (KPAs), they do not mandate a statutory sequence or numerical order. While all 6 KPAs must be present and aligned across our IDP, SDBIP, and Section 57 performance agreements, Council has Full Legislative Authority to arrange the order of those KPAs to reflect Our Strategic Priorities such as placing Basic Services first due to Section 152 of the Constitution.*

The only strict legal requirement regarding sequence is internal consistency, once Council adopts a KPA sequence in the IDP, that exact same sequence must be used in the SDBIP and Annual Report." Common Alternatives for Ordering KPAs depends on what the municipality needs to highlight, here are two common ways municipalities structure their KPAs: and may be addresses if recurring water issue persist during community consultations. Id the municipality during strategic session resolved on seeing changes in KPA implementation, no law that hinders municipalities to move it around and prioritize what is a basic need in the annual cycle. Below let us try to highlight why municipality may resolve on KPA sequence.

1.7.5 Service-First Structure which was Most Common in previous IDP until 2026/2027

Best if we continue focusing heavily on community public participation and immediate turnaround of bulk infrastructure development. We will keep seeing water and sanitation as top of our KPA until infrastructure development is addressed like is show with sequence below.

- **KPA 1:** Basic Service Delivery and Infrastructure Development
- **KPA 2:** Spatial Rationale and Strategic Alignment
- **KPA 3:** Local Economic Development (LED)
- **KPA 4:** Financial Viability and Management
- **KPA 5:** Good Governance and Public Participation
- **KPA 6:** Municipal Transformation and Institutional Development

1.7.6 Governance and Sustainability First Structure

Best if we are undergoing financial recovery or major institutional restructuring before expanding services. Meaning our communities must be made aware, consulted and be taught of how the municipality want to be self-sustainable and stop reliance on Grants by encouraging communities to pay on their services, then our 2 Key Performance Areas must top the list like we tried to show with the sequence below.

- **KPA 1:** Good Governance and Public Participation
- **KPA 2:** Financial Viability and Management
- **KPA 3:** Basic Service Delivery and Infrastructure Development
- **KPA 4:** Local Economic Development (LED)
- **KPA 5:** Spatial Rationale and Strategic Alignment
- **KPA 6:** Municipal Transformation and Institutional Development

This financial year review in question we robustly must start engaging on which KPA comes first and an internal KPA as highlighted above about Good Governance and Public Participation and Municipal Financial Viability noting Basic Service Delivery and Infrastructure Development that standard practice no longer the case because community consultation overwhelmingly raised needs that centers on basic services i.e. water, roads, electricity, sanitation. However, we all during upcoming strategic planning session to feel free to shift the order of KPAs through 6 to match our local municipality's organizational design or local priorities and its intent of what we must achieve. That needs and budget informs service delivery that must happen at local level.

Section 151 of the Constitution of the Republic of South Africa (1996) establishes municipalities as autonomous entities with both executive and legislative authority vested in their Councils. National and Provincial governments must not impede municipal functions or undermine their constitutional mandate. Sections 152 and 153 outline the developmental duties of municipalities, while Section 155 categorizes municipalities. Within this framework, the IDP serves as the primary instrument guiding planning, budgeting, management, and decision-making for service delivery and infrastructure development. Short-term planning (3–5 years) is informed by the IDP, while long-term municipal strategy (10–30 years) is articulated through the Long-Term Development Strategy (LTDS)

The Municipal Finance Management Act (MFMA) of 2003 prescribes that municipalities must develop a Service Delivery and Budget Implementation Plan (SDBIP), based on departmental inputs, as a tool for implementing services and the annual budget. In terms of Section 53(1)(c)(ii), the Mayor must adopt the SDBIP within 30 days after IDP adoption. All prescripts governing the review and development of the IDP are detailed in **Section 1.5 Legislative Prescripts** of this document.

1.7.7 Council to note below pointers as we review for 2027/2028

- a) If the performance of the municipality indicates that it is on track to meet its strategic objectives:
 - No need to amend the IDP and the IDP as adopted remains in place.
 - Only the SDBIP will change in terms of budget prioritisation.
- b) If the performance of the municipality indicates that it is not on track to meet its strategic objectives:
 - Then the prescribed amendment process must be followed to amend the IDP.

1.7.8 Council to further note provision of Municipal Systems Act, 2000 (Act No.32 OF 2000)

- a) MSA makes no provision for tabling and adoption of a Reviewed IDP as the outcome of the IDP review process.
- b) MSA Section 25 - only makes provision for the adoption:
 - In the beginning of a new term of office of a municipal council.
 - The adoption of an amended IDP following an IDP review in the inner-years of the 5-year planning cycle.

Table 3:

Chapter 4: Community Participation: section 16

Development of culture of community participation

1. A municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance, and must for this purpose –

(a) Encourage, and create conditions for, the local community to participate in the affairs of the municipality, including in –

- i. The preparation, implementation and review of its integrated development plan in terms of Chapter 5;
- ii. The establishment, implementation and review of its performance management system in terms of chapter 6;
- iii. The monitoring and review of its performance, including the outcomes and impact of such performance;
- iv. The preparation of its budget; and
- v. Strategic decisions relating to the provision of municipal services in terms of Chapter 8;

(b) Contribute to building the capacity of –

- i. The local community to enable it to participate in the affairs of the municipality; and councillors and staff to foster community participation; and
- ii. Use its resources, and annually allocate funds in its budget, as may be appropriate for the purpose of implementing paragraphs (a) and (b). 2. Subsection (1) must not be interpreted as permitting interference with a municipal council's right to govern and to exercise the executive and legislative authority of the municipality.

2. Subsection (1) must not be interpreted as permitting interference with a municipal council's right to govern and to exercise the executive and legislative authority of the municipality.

Table 4:

Chapter 5 and Section 25(1) –

Adoption of the Integrated Development Plan Each Municipal Council must, within a prescribed period after the start of its elected term, adopt a single, all-inclusive and strategic plan for the development of the municipality which;

- a) Links integrates and co-ordinates plans and takes into account proposals for the development of the Municipality;
- b) Align the resources and capacity of the municipality with the implementation of the plan;
- c) Forms the policy framework and general basis on which annual budgets be based
- d) Complies with the provisions of this Chapter; and
- e) Is compatible with the national and provincial development plans and requirements binding on the municipality in terms of legislation

Table 5:**Chapter 5 and Section 26 –****Core components of the Integrated Development Plan**

Integrated Development Plan must reflect: -

- a) The Municipal Council's vision for the long-term development of the Municipality with special emphasis of the Municipality's most critical development and internal transformation needs,
- b) An assessment of the existing level of development in the Municipality which must include an identification of communities which do not have access to basic municipal services.
- c) The Council's development priorities and objective for its elected terms, including its Local Economic Development aims and its internal transformation needs.
- d) The Council's development strategies which must be aligned with any national, provincial sectorial plans and planning requirements binding on the Municipality's in terms of legislation.
- e) A spatial development framework which must include the provision of basic guidelines for a land use management system for the Municipality.
- f) Council's operational strategies,
- g) Applicable disaster management plans,
- h) A financial plan, which must include budget projection for at least the next three years; and
- i) An institutional plan with organogram; and
- j) The key performance indicators and performance targets determined in terms of Section 41.

Table 6:**Chapter 5 and Section 27 –****Framework for Integrated Development Planning**

1. "Each district municipality within a prescribed period after the start of its elected term and after following a consultative process with the local municipalities within its area, must adopt a framework for integrated development planning in the area a whole.
2. A framework referred to subsection (1) above binds both the district municipality and local municipalities in the area of the district municipality, and must at least –
 - a) Identify the plans and planning requirements binding in terms of national and provincial legislation on the district municipality and the local municipalities or any specific municipality;
 - b) Identify the matters to be included in the integrated development plans of the district municipality and the local municipalities that require alignment;
 - c) Specify the principles to be applied and co-ordinate the approach to be adopted in respect of those matters; and
 - d) Determine procedures –
 - (i) For consultation between the district municipality and the local municipalities during the process of drafting their respective integrated development plans; and
 - (ii) To effect essential amendments to the framework "

Table 7:**Section 28 - Adoption of a Process –**

- (1) "Each municipal council within a prescribed period after the start of its elected term, must adopt a process set out in writing to guide the planning, drafting, adoption and review of its Integrated Development Plan."
- (2) The municipality must through appropriate mechanisms, processes and procedures established in terms of Chapter 4, consult the local community before adopting the process
- (3) A municipality must give notice to the local community of particulars of the process it intends to follow

Table 8:

Section 29 – Process to be followed –

(1) The process followed by a municipality to draft its integrated development plan, including its consideration and adoption of the draft plan must: -

- (a) Be in accordance with a predetermined programme specifying timeframes for different steps;
- (b) Through appropriate mechanisms process and procedures establish in terms of chapter 4, allows for: -
 - (i) The local community to be consulted on its development needs and priorities;
 - (ii) The local community to participate in the drafting of the integrated development plan, and
 - (iii) Organs of state, including traditional authorities and other role players to be identified and consulted on the drafting of the IDP.
- (c) Provide for the identification of all plans and planning requirements binding on the municipality in terms of national and provincial legislation, and
- (d) Be consistent with any other matters that may be prescribed by regulation.

Table 9:

Section 34: The Annual Review and Amendment of integrated Development Plan –

A Municipal Council –

- (a) Must review in accordance with its Integrated Development Plan-
 - (i) Annually in accordance with an assessment of its performance measurement in terms section 41, and
 - (ii) To the extent that changing circumstances so demand, and
- (b) May amend its IDP in accordance with a prescribed process

Table 10:

Chapter 4 and Section 21 (1) of MFMA prescribes that:

The Mayor of the Municipality must:

- (a) At least 10 months before the start of the Budget year table in the Municipal Council a time schedule outlining key deadlines for: -
 - (i) The preparation, tabling and approval of the annual budget;
 - (ii) The annual review policies;
- (aa) The Integrated Development Plan in terms of section 34 of the Municipal Systems Act, and
- (bb) The Budget related policies.
 - (iii) The tabling and adoption of any amendments to the Integrated Development Plan and the budget related policies and
 - (iv) The consultative process forming part of the referred to in subparagraph (i), (ii) and (iii) above

1.8. Departmental Binding Plans and Legislative Prescripts

Table 1: Category	Requirement	Sector Department	Governing Legislation / Policy
Legal requirement for a district/local plan	Water Services Development Plan	Department of Water Affairs	Water Services Act, No. 30 of 2004
	Integrated Transport Plan	Department of Transport	National Land Transport Act, No. 5 of 2009
	Waste Management Plan	Department of Environmental Affairs	White Paper on Waste Management in South Africa
	Spatial Planning Requirements	Department of Rural Development and Land Reform	Development Facilitation Act, No. 67 of 1995
Requirement for sector planning to be incorporated into IDP	IDP/Budget Alignment	Department of Local Government	Municipal Finance Management Act
	Developmental Local Government	Department of Local Government	White Paper on Local Government, 1998
	Integrated Infrastructure Planning	Department of Public Works / Planning	Integrated Planning Act of 1997
	Local Economic Development	Department of Local Government	Municipal Systems Act (LGMSA), No. 32 of 2000
	Disaster Management Plan/Framework	Department of Cooperative Governance	Disaster Management Act, No. 57 of 2002
	Spatial Development Framework	Department of Rural Development and Land Reform	Spatial Planning and Land Use Management Act (SPLUMA), No. 16 of 2013
	Integrated Energy Plan	Department of Energy	White Paper on Energy Policy, December 1998

1.9 IDP/Budget and PMS Alignment and Synchronization of Processes

The main focus is to ensure alignment of processes to realize sustainable service delivery across 107 villages and 35 wards, where services and consultations occur annually. The Organisational Performance Management System (PMS) must be harmonized with the Integrated Development Plan (IDP) and the Budgeting process to meet the requirements of the Municipal Systems Act.

Alignment must be embedded in every stage of development, management planning, and performance monitoring. The IDP, as a strategic plan, defines the municipality's long-term goals and the pathways to achieve them. Community priorities raised during ward consultations must inform developmental objectives. The Budget serves as a resource plan to allocate funding for these objectives, while the PMS evaluates performance against set targets. Together, these three instruments form the backbone of municipal governance and accountability.

1.9.1 Integrated Development Plan (IDP)

The development and review of the Integrated Development Plan (IDP) and Budget are regulated by the Local Government Municipal Systems Act (LGMSA), Act No. 32 of 2000, and the Municipal Finance Management Act (MFMA), Act No. 56 of 2003. These legislative frameworks establish minimum quality standards, ensure proper coordination across the three spheres of government, and guarantee meaningful community participation. **Once adopted by Council, the IDP carries binding legal status and cannot be amended without community engagement.**

Planning, budgeting, and monitoring must therefore be integrated and coordinated to drive sustainable municipal growth and development, thereby **“Future-Proofing MKLM.”** In this regard, the IDP serves annually as the foundation for the Medium-Term Revenue and Expenditure Framework (MTREF) and must align with National and Provincial Development Plans as well as the Long-Term Development Strategy (LTDS).

Importantly, the IDP process is also a vehicle for advancing the United Nations Sustainable Development Goals (SDGs), the African Union's Agenda 2063, and the principle of Leaving No One Behind. By embedding these frameworks, MKLM ensures that local planning contributes to global and continental aspirations for inclusive growth, social equity, and sustainable development, while addressing the immediate needs of communities.

1.9.2 Budget

Prepared in line with the Municipal Finance Management Act (MFMA), Act No. 56 of 2003, and associated reforms, the municipal budget is aligned to the Medium-Term Revenue and Expenditure Framework (MTREF). The budget operationalizes the IDP strategy, informed by needs identified during second-quarter (Oct – Dec) consultations and community priorities as raised by the community.

Strategic focus areas include:

- **Spatial challenges:** cadastral management and service provision (metered/unmetered).
- **Infrastructure development:** roads and storm water, transport systems, and water and sanitation services.
- **Economic growth and partnerships:** collaboration with Magosi/Amakhosi through signed MOUs.
- **Financial health:** debt collection, eliminating unfunded budgets, and implementing recovery plans.
- **Capacity building:** addressing skills gaps and strengthening organizational systems. Noting that unemployment rate in North West is sky rocketing and recorded 56,0% as the highest in quarter 2: 2026

These priorities are consistent with the 30-Year Long-Term Development Strategy (LTDS), particularly the **“Getting the House in Order” phase**, which emphasizes institutional resilience and capacity building. In terms of Section 53 of the MFMA, the Mayor must provide political guidance over the budget process, coordinate the annual IDP revision (Section 34 of the LGMSA), and ensure integration between the IDP and budget.

Through this budget, and in recognition of the high rate of unemployment, the municipality must ensure that locals benefit directly from budgeted projects annually. Each project adopted by Council should be designed to create employment opportunities, strengthen local participation, and contribute to inclusive development. Furthermore, the municipality is required to report on data per Sustainable Development Goal (SDG), demonstrating how each project benefits local communities and aligns with the principle of **Leaving No One Behind**. This ensures that municipal planning is not only compliant but also transformative, linking local priorities to global and continental development agendas under **Agenda 2063**.

Furthermore, the municipal budget is a key instrument for advancing the Sustainable Development Goals, the African Union's Agenda 2063, and the principle of Leaving No One Behind. By embedding these frameworks, MKLM ensures that fiscal planning supports inclusive growth, sustainable infrastructure, and equitable service delivery.

1.9.3 Performance Management (PMS)

The Long-Term Development Strategy (LTDS) continues to guide development and ensure MKLM remains “Future Proof.” Performance Management Systems (PMS) must maintain sharp focus on Key Performance Indicators (KPIs), despite budget constraints and external pressures. Effective performance management requires assessing whether systems, technology, workflows, and decisions enable or hinder delivery.

1.8.3.1 Strategic intent includes:

- **Eliminating performance waste:** removing non-value-adding activities.
- **Streamlining reporting structures:** reducing unnecessary meetings.
- **Adopting a Performance Management Framework:** quarterly, mid-term, and annual monitoring.
- **Cascading performance goals:** extending beyond senior managers to all staff levels, in line with Municipal Staff Regulations.
- **Rewarding and recognizing performance:** authentic and immediate reinforcement to motivate staff.

Ultimately, PMS ensures that the IDP is implemented effectively, the budget is utilized strategically, and measurable performance goals are achieved at all levels of the municipality. By aligning PMS with the **SDGs**,

Agenda 2063, and the principle of **Leaving No One Behind**, MKLM guarantees that performance monitoring is not only about efficiency but also about inclusivity, equity, and sustainable impact.

1.8.3.2 Key Elements to be Addressed during the IDP Assessment

- a) **IDP Assessment and MEC Comments:** Review of the IDP against legislative requirements and consideration of MEC feedback to strengthen compliance and credibility.
- b) **Municipal Self-Assessment:** Internal evaluation of municipal performance, setting the tone for new Council priorities and ensuring alignment with community needs.
- c) **National and Global Frameworks:** Integration of the State of the Nation Address, State of the Province Address, Sustainable Development Goals (SDGs), National Spatial Development Framework (NSDF), Provincial Growth and Development Strategy (PGDS), Provincial Spatial Development Framework (PSDF), Agenda 2063 goals, District Development Model (DDM) including Bojanala Platinum District Municipality (BPDM) Profile and "One Plan, One Budget," the 14 National Outcomes, Integrated Urban Development Framework (IUDF), Back to Basics, and Climate Change imperatives.
- d) **Alignment to Sector Plans:** Ensuring consistency with Sector Departments' Annual Performance Plans (APPs) and sector strategies.
- e) **Operation Thuntsha Lerole:** Addressing poverty eradication through War on Poverty initiatives and War Rooms, ensuring community-based interventions.
- f) **ISDF and SPLUMA:** Integration of the Integrated Spatial Development Framework (ISDF) with the Capital Investment Framework, ensuring alignment of IDP and SDF preparation processes with SPLUMA implementation requirements.
- g) **Ward-Based Plans:** Alignment of ward reports, ward committee inputs, and Community Development Worker (CDW) reports with needs collected and compiled by the IDP Unit, ensuring grassroots participation.

SECTION 2

BACKGROUND

2.1 Strategic Intent and Institutional Focus

The development of the Integrated Development Plan (IDP) is a cornerstone of municipal governance, ensuring continuity in essential operations while reinforcing institutional strengths. It reflects the principle that today's planning builds the foundation for tomorrow's community ambitions. The Long-Term Development Strategy (LTDS) and 30-Year Plan, developed in partnership with Anglo/Valterra Platinum, CSIR, and COGTA, emphasize resilience: in turbulent times, distraction undermines progress, while disciplined strategy implementation across directorates secures outcomes. Municipal leadership must remain focused on core strengths and value propositions, aligning resolutions and initiatives directly with strategic outcomes.

2.2 Electoral Transition and Process Framework: 2021–2026 to 2026–2031 Council Term

Earlier sections in 1.2, 1.3, 1.4 and Tables 3 and 4 in section 1 above, explained the principles, operational framework, guiding tools, and chronological compliance for the IDP/Budget/PMS process. They set out the "why" and "how" of planning, plus the Council term timelines. This new section on Election Transition, table 1, below adds legal and statutory detail citing the Constitution, Municipal Structures Act, IEC/CoGTA proclamation windows, and the President's declaration of 04 November 2026. It also introduces the Pre- and Post-Election Process Matrix, which explicitly shows the step-by-step transition from outgoing to incoming Council, including caretaker administration, re-adoption, and mid-year budget alignment. The themes are consistent with continuity, re-adoption, compliance. The section provides legal grounding and procedural clarity that the earlier narrative did not spell out. In fact, it strengthens the document by showing:

- **Statutory compliance** prescribed in the Constitution, Structures Act, IEC timelines).
- **Election transition mechanics**, caretaker phase, swearing-in, re-adoption.
- **Strategic alignment** by linking IDP goals to LTDS, DDM, SDGs, Agenda 2063).

The current Municipal Council took office on 1 November 2021. In accordance with Section 159 of the Constitution of the Republic of South Africa and the Local Government: Municipal Structures Act (Act 117 of 1998), municipal councils are elected for a five-year term, with elections required within 90 days of term expiry.

While the legal window spans 02 November 2026 to 01 February 2027 which ever came first in the 90 days before elections are pronounced. President Cyril Ramaphosa formally declared Wednesday, 04 November 2026 as the date for the Local Government Elections. Consequently, this IDP/PMS/Budget Process Plan establishes the procedural and planning framework for the seamless transition into the 2026/2031, a 5-Year Council Term in line with the Bojanala Platinum District Municipality

2.2.1 Key Strategic Enhancements Council Term Implementation

Incorporating the declared election date moves the document from a hypothetical timeline to a concrete operational schedule. Term Alignment 2026/2031 IDP Cycle explicitly connects the public participation outputs and spatial cadastral priorities across all 35 wards and 107 villages to the foundational 5-year strategy that the incoming Council will formally re-adopt. Transitional Governance Window provides clear statutory backing for ending the current 2021/2026 term and onboarding the new municipal executive without service delivery interruptions. For a deeper dive into how municipal leadership structures and electoral frameworks are organized under statutory guidelines, you can watch this summary on the [Municipal Structures Act 1998](#).

This video is relevant because it outlines the underlying legal framework (Act 117 of 1998) governing municipal terms, ward allocations, and council operations during an election transition.

Table 1: Electoral Transition Timelines and Process Framework

Activity / Milestone	Legislative Reference / Entity	Status / Projected Date
Commencement of Current Term	Local Government Elections	01 November 2021
Ward Boundary Handover	Municipal Demarcation Board (MDB)	End of October 2025
Expiry of Current Term of Office	Constitution of South Africa	01 November 2026
Mandatory Electoral Window	Section 159 of the Constitution	02 November 2026 – 30 January 2027
Maximum Legal Proclamation Window	IEC / CoGTA Proclamation	02 November 2026 – 01 February 2027
Final Election Date Announcement	Minister of CoGTA	Pending Proclamation

The outgoing Council (2021–2026) carries the statutory duty to establish a binding operational groundwork, specifically through the adoption of this Process Plan ensuring that service delivery, public participation, and municipal budgeting do not stall during the transition. The incoming Council will inherit this process as a strategic baseline, maintaining administrative momentum until the mid-year budget adjustment and formal strategy reviews occur. But will re-adopt it for oversight compliance for 2026/2031 Financial Year.

2.2.2 Pre- and Post-Election Process Matrix

The matrix demonstrates why re-adoption and strategic alignment are essential for legal compliance and seamless transition.



Strategic Realignment Post-Feb Budget

- **Feb 2027:** Mid-year Budget Adjustment to be passed without adding new projects
- Strategic Planning Retreat: Incoming Council sets 2026-2031 vision.
- Alignment Matrix applied: Local IDP Goals <—> MKLM LTDS <—> DDM <—> UN SDGs <—> AU Agenda 2063.

2.3 Compilation Phases of the IDP Review

The compilation of the 2025/26 Integrated Development Plan (IDP) and Budget will comprise the following phases: Preparation, Analysis, Strategies, Projects, Integration, and Approval. Each phase is aligned with the National Development Plan (NDP), SDGs, and Agenda 2063, ensuring that municipal planning contributes to both national and continental priorities.

Phase	Focus	Outcome	Timeline	Global Alignment
Phase 0: Preparation	What do we need to do to plan? Inputs into the process plans and framework for the review phase IDP 2026-2027	Municipal IDP and Budget Process Plan	Aug 2026	Anchored in SDG 16 (inclusive institutions) and Agenda 2063 Aspiration 3 (good governance)
Phase 1: Analysis	Establish the status quo To participate in gaps identification. To ensure that identified gaps are in line with developmental issues.	Well-understood priority issues	Nov 2026 – Dec 2026	Linked to SDG 1 (poverty reduction), SDG 10 (reducing inequalities), and Agenda 2063 Aspiration 1 (inclusive growth)
Phase 2: Strategies	Where do we want to go and how do we get there? Ensure that developmental objectives are realistic. Ensure that reviewed strategies are in line with localized guidelines. Ensure that reviewed strategies are in line with development priorities. Participate in discussions to formulate and adopt alternative strategies	Clear vision, objectives, and strategies	Dec 2026 – Feb 2027	Aligned with SDG 8 (economic growth), SDG 11 (sustainable cities), and Agenda 2063 Aspiration 2 (transformation and sustainable development)
Phase 3: Projects	What detail do we need to define to realize the strategies? Discussions on the reviewed project proposals	Indicators and basic project implementation information	Feb 2027 – Mar 2027	Supports SDG 9 (infrastructure), SDG 6 (clean water), and Agenda 2063 Aspiration 5 (modern infrastructure)
Phase 4: Integration	What do we need to manage to make it happen? Integrating all reviewed activities and programmes.	Integrated management programmes and plans	Feb 2027 – May 2027	Ensures coherence with SDG 17 (partnerships) and Agenda 2063 Aspiration 7 (unity and integration)

Phase	Focus	Outcome	Timeline	Global Alignment
Phase 5: Approval	Are we satisfied? Comments and/Inputs	Draft IDP and Draft Budget documents	Mar 2027	Reinforces accountability under SDG 16 and Agenda 2063 Aspiration 3

2.4 Strategic Alignment: UN SDGs, AU Agenda 2063 and the 30-Year Long-Term Strategy

Credible municipal planning requires aligning local service delivery with international, continental, national, and regional development agendas. MKLM's planning framework transitions from *reactive annual budgeting to transformative long-term growth* by embedding three core strategic pillars: The "Three Pillars" vs. The "Four Boxes" The 3 Pillars represent the strategic frameworks (the inputs/guiding philosophies), while the 4th arrow below, is the operational output where the work actually happens.

- └─ 1. Global Framework: UN Agenda 2030 Sustainable Development Goals and Voluntary Local Review (SDGs and VLRs)
- └─ 2. Continental Framework: AU Agenda 2063 (Inclusive Growth & Spatial Equity)
- └─ 3. Local Long-Term Vision: MKLM 30-Year Strategy (CSIR, CoGTA & Valterra)



OPERATIONAL IMPLEMENTATION TOOL - The Output / Base Box

- └─ 4. MKLM 5-Year IDP and Process Plan 2027/2028 Spatially Disaggregated Action

Strategic Hierarchy Alignment MKLM's planning framework transitions from reactive annual budgeting to transformative long-term growth by grounding municipal execution in three core strategic pillars are Global, Continental, and Long-Term Local visions, which directly feed into the fourth arrow as mentioned above: the annual 5-Year IDP and the IDP/Budget/PMS Process Plan execution tool as an Action Plan

- **Pillar 1 — UN Agenda 2030 Global:** Establishes international sustainability goals, localized through Cohort 2 VLR pilot tracking.
- **Pillar 2 — AU Agenda 2063 Continental:** Drives African-centric goals of inclusive socio-economic development and spatial justice.
- **Pillar 3 — MKLM 30-Year Strategy Local Long-Term:** Translates global/continental goals into our municipal context, co-created with the CSIR, CoGTA, and Valterra Platinum and Thematic Areas Action Plan developed departmentally at the Strategic Plan held in Sun City 2024.

→ **The Implementation Layer which is a 5-Year IDP and Process Plan:** Below have converted all three strategic pillars above into spatially targeted, ward-level budgets and actionable annual projects by all directorates.

Box 1: UN AGENDA 2030: GLOBAL SDGs Cohort 2 VLR Pilot and SDG Mainstream



Box 2: AU AGENDA 2063: CONTINENTAL VISION Inclusive Growth and Spatial Equity



Box 3: MKLM 30-YEAR LONG-TERM STRATEGY Co-created with CSIR, CoGTA and (Anglo Platinum now Valterra



Box 4: MKLM 5-YEAR IDP, District Development Model and PROCESS PLAN 2027/2028 Spatially Disaggregated Action

The above ensures that anyone reading the document immediately understands that boxes 1–3 are the guiding pillars, and box 4 is the Annual Tool that carries them out.

Box 1 - UN Sustainable Development Goals (SDGs) and Voluntary Local Reviews (VLRs)

Following Council's adoption of MKLM's first VLR in partnership with UNDESA, the municipality is a recognized leader in Cohort 2 of the SDG Pilot Initiative. SDG localization is embedded directly into departmental thematic areas rather than treated as a peripheral compliance exercise.

Box 2 AU Agenda 2063 - "The Africa We Want"

The Process Plan integrates continental goals regarding inclusive socio-economic development, spatial justice, sustainable infrastructure, and resilient local economies across rural and peri-urban villages.

Box 3 MKLM 30-Year Long-Term Development Strategy Formally finalized in November 2024 in partnership with the Council for Scientific and Industrial Research (CSIR), CoGTA, and Valterra Platinum (formerly Anglo-American Platinum), this strategy provides the overarching thematic pillars that bind both outgoing and incoming Councils beyond five-year political terms.

2.5 Strategic Rationale for the Process Plan

This Process Plan serves three essential functions during the political and administrative cycle:

- **Community Expectations and Accountability:** Ensures that community needs identified during Ward-level consultations directly shape the municipal priority project list.
- **Continuity of Governance:** Guarantees that major infrastructure investments, social programs, and multi-year catalytic projects continue uninterrupted during the 2026/2027 municipal election transition.
- **Spatial and Ward-Level Planning:** Feeds accurate demographic, spatial, and developmental data directly into ward planning, ensuring alignment across the Bojanala Platinum District Municipality (BPDm) "One Plan" / District Development Model (DDM).

2.5.1 Data-Backed Planning Framework: Spatial Equity and Precision

A cornerstone of the 2027/2028 Process Plan is the transition toward evidence-based, data-backed municipal planning. True localization and equitable development require moving beyond general municipal averages, which frequently mask severe infrastructure backlogs in informal settlements and remote rural wards. To ensure that municipal resources are deployed with maximum impact, the planning process is guided by three core data principles:

- **Spatially Disaggregated Demographics:** Precision mapping to answer three fundamental questions: Whom are we planning for? Where do they reside? What specific services do they lack?
- **Geospatial Information and Baseline Mapping:** Utilizing Geographic Information Systems (GIS) and digital infrastructure to identify exact spatial gaps in piped water access, electricity, roads, storm-water drainage, and waste management at the village and settlement level.
- **Capital and Procurement Alignment:** Connecting Voluntary Local Review (VLR) service quality indicators directly to annual capital expenditure, asset management strategies, and municipal procurement plans.

2.6 Strategic Framing for the IDP

Pre-Election Current Term ending 01 Nov 2026: Focuses must be on administrative compliance, preparing baseline data, ensuring public participation continues, and adopting the initial planning framework so incoming leadership inherits a legally compliant process. Post-Election Transition Nov 2026 – Feb 2027: Immediately after inauguration and swearing-in, the new council re-adopts the Process Plan and existing 2026/2031 IDP framework from the Bojanala Platinum District Municipality (BPDm). This gives them immediate legal authority to act without creating a planning vacuum.

Strategic Realignment Feb 2027 onwards: Following the February Budget Adjustment, the new council holds its Strategic Planning Session. This is where incoming priorities are mapped directly to long-term agendas UN SDGs and AU Agenda 2063 to guide their full 5-year term through 2031. Ensuring Adoption of the Draft and Final IIDP and Mayor noting the Service Delivery and Budget Implementation Plan (SDBIP) for the year under review.

2.7 Activities and Responsibility Alignment

Table 2: Activities Towards and After Local Government Elections (Nov 2026) and beyond

Activity	Primary Responsibilities	Core Purpose	Election Link and Governance Continuity
IDP Process Plan Adoption	Outgoing Council (2021–2026 Term), IDP and Strategic Planning Units	Establishes the corporate calendar for Portfolio Committees, EXCO, Council, and Public Participation.	Guarantees seamless administrative continuity and pre/post-election operational alignment.
5-Year IDP Draft Development (2026/2031)	Municipal Administration, IDP Steering Committee, Ward Committees	Drafts the foundational 5-year strategic framework and baseline sector plans.	Highlights community priorities, informs campaign baselines, and gives the incoming council a turn-key strategic foundation.
Post-Election Re-Adoption	Incoming Sworn-In Council 2026–2031 Term, Executive Mayor / Speaker	Formally re-adopts the existing Process Plan and IDP framework post-inauguration.	Validates project implementation legally and prevents gaps in service delivery while the new council settles in.
Strategic Planning Session and Realignment	Newly Inaugurated Council, Municipal Manager, Executive Management	Aligns the council's fresh mandate with the February Budget Adjustment and sets long-term targets through 2031.	Embeds new political priorities, adjusts multi-year budgets, and links local outputs to global and continental frameworks.

SECTION 3: INSTITUTIONAL ARRANGEMENTS

3.1 Overview of Institutional Arrangement

This section reflects the institutional arrangements of MKLM in relation with the IDP deliverables. It is extremely important to define the roles and responsibilities of the various parties involved in the IDP Cycle at the beginning of the process for ownership of plans to be implemented to our communities. This ensures accountability and that the IDP is complied with annually given time frame and according to the prescribed procedure with wide participation and Involvement of all diverse stakeholders. The municipality is committed in the developing and conducting the process in an open, transparent and inclusive structured process as possible. Thus, the following structures will be established and used as a formal set of communication and accountability of the processes curbing on attendance of steering committee sessions.

The preparation of the Integrated Development Plan (IDP) requires extensive consultation and participation of communities, role players, and key stakeholders to achieve a shared understanding of the municipal development trajectory and alignment. While municipalities are expected to establish participation structures, it is critical to utilize existing arrangements where possible, adapt them if necessary, and avoid duplication of mechanisms.

3.2 Institutional Transformation as the Foundation

"Our municipal alignment from IDP 2026/2027 was directly informed by the MKLM Long-Term Development Strategy (LTDS) informed by 2024 March Strategic Planning session that was held in Sun City, handed over on the 08 November 2024. The plan raised two areas (1) institutional capacitation and (2) municipal area interventions, demonstrated outcome targets to institute efficiencies and service delivery capability towards 2055 a 30-year time horizon. Needs consultations also showed lot of progress on water projects and planned programmes.

To effectively address community needs, the municipality must first tackle internal challenges, specifically **organizational culture changes and institutional capacity**. Putting **Municipal Transformation and Institutional Development** as our leading Strategic Key Performance Area (KPA) was a deliberate choice. Internal operational gaps and structural mismatches directly hinder basic service delivery. By prioritizing institutional

design, human capital placement, and workplace culture, we ensure that qualified 'warm bodies' are strategically positioned within an optimal organogram. Only a transformed, capable, and accountable institution can execute its primary constitutional mandate: delivering reliable basic infrastructure and services to our communities."

3.3 IDP Institutional Arrangements

Table2: Structure	Members	Terms of Reference
IDP and Budget Steering Committee	- Member of the Executive Committee responsible for financial matters (if appointed) - Municipal Manager and/or Accounting Officer - Chief Financial Officer - Senior managers responsible for the three largest votes - Manager responsible for budgeting (if appointed) - Manager responsible for planning (if appointed) - Technical experts on infrastructure	- The IDP/Budget Steering Committee has no decision-making powers, but act as an advisory body to the IDP Representative Forum. In conformity with Section 53 of the MFMA, the Mayor must: - Provide political guidance over the budget process and priorities - Coordinate the annual revision of the IDP (Section 34 of the LGMSA) - Ensure integration between the IDP and budget - Take reasonable steps to ensure timely approval of the annual budget and Service Delivery and Budget Implementation Plan (SDBIP) - Ensure compliance with measurable performance objectives and Section 57 agreements of the Systems Act - Report delays promptly to Council and MEC - Make revenue/expenditure projections and performance agreements public within 14 days of approval
IDP and Budget Representative Forum	- Chair: Mayor and or responsible Portfolio - IDP Unit Composition: Head IDP Presentations, - Budget Presentations - PMS Project Progress Report Presentation - All Councillors - HODs and Managers - Ward Committee representatives - CDWs - Stakeholder representatives of organized groups - Community representatives - Sector Department - Representatives, Disabilities	- Represent constituency interests in IDP processes - Provide a mechanism for discussion, negotiation, and decision-making between stakeholders and municipal government - Monitor planning and implementation performance - Participate in setting and monitoring KPIs
IDP Manager / IDP Unit	- Head IDP - Senior Manager: IDP	- Prepare the Process Plan - Manage day-to-day planning processes
IDP and Budget Technical Committee	- Municipal Manager Composition: - All HODs, Managers, and officials reporting directly to HODs	- Provide technical, sectoral, and financial information for analysis - Contribute expertise in strategy development and project identification - Provide operational and capital budget information - Prepare project proposals and integrate sector programmes - Draft amendments to the IDP for Council approval

3.4 Table 2: List of Steering Committee Participants

Departmental KPAs	Employee Titles	Name and Surname
Good Governance and Public Participation	Accounting Officer (Chairperson)	Mr. Mokopane Letsoalo
	Head: Integrated Development Plan	Ms. Bafedile Moselane
	Head: Performance Management	Mr. Jerry Sefatsa
	Head: Strategic Management	Mr. Malakia Dire
	Head: Internal Audit	Ms. Boitumelo Molefe
	Head: Legal Services	Mr. Stephan Piek
	Chief Risk Officer	Ms. Tsholofelo Ramosepele
	Senior IDP Officer as Minutes compiler	Ms. Ouma Makgatlha
	Manager Performance Management	Ms. Mpho Pilane
	Manager internal Audit	Ms. Angel Mamba
	IDP Officer (Minutes Compiler)	Ms. Gotsebaone Sesinyi
	IDP Officer (Minutes Compiler)	Mr. Kagiso Sekudu
Financial Viability and Management	Budget and Treasury Office – Chief Finance Officer	Mr. Mzwandile Mkhize
	Principal Accountant: Budget and reporting	Ms. Thembi Lebusa
	HOU: Revenue Services	Ms. Mankhumise Kgabo
	HOU: Assets Management	Ms. Benadette Kutumela
	HOU: Supply Chain	Mr. Tshepang Pitse
	HOU: Budget & Legislative Reporting	Mr. Themba Msikinya
Municipal Transformation and Institutional Development	Head of Department: Corporate Support Services	Mr. Rapula Radiokana
Political Office Bearers	Office of the Mayor	
	Manager: Office of the Mayor	Mr. Tshegofatso Motlhabane
	Office of the Speaker	
	Manager: Office of the Speaker	Mr. Tshegofatso Mafifi
	Office of the Single Whip	
	Manager: Office of the Single Whip	Ms. Marcia Morupi
Administrators	Head: Information and Communications Technology	Mr. Wageng Mokgosi
	Head: Human Resources	Ms. Gladys Mahlangu
	Manager: Training & Skills Development Acting Head: Organizational Development	Mr. Lekgotlha Motlhabane
	Acting Head: Labour Relations	Mr. Rametsi Kgosiemang
	Head: Communications	Ms. Berlinah Lekgethwane
	Head of Department: Infrastructure and Technical Services	Mr. Noah Moeng (Acting)

Departmental KPAs	Employee Titles	Name and Surname
Basic Service Delivery and Infrastructure Development	Manager: Water Services	Ms. Lebogang Lekhanya
	Head: Water and Sanitation	Mr. Puso Ntokwe
	Manager: Water and Sanitation	Mr. Benjamin Nkge
	Manager: Project Management Unit	Mr. Khutjo Tsebe
Basic Service Delivery and Infrastructure Development	Head of Department: Community Service	Mr. Noah Moeng
	Manager: Waste	Ms. Refilwe Radithalo
	Manager: Environment	Mr. Obakeng Lesomo
	Manager: Buildings	Mr. Tshokolo Motaung
Local Economic Development (LED)	Head of Department: Local Economic Development	Ms. Nono Maribe
	HOU: Agriculture & Rural Development	Ms. Tebogo Mogolwane
	HOU: Arts, Culture, Tourism & Mining	Mr. Abe Mogashwa
	Senior Officer: Tourism	Ms. Emily Moloantoa
	Senior Officer: Sports & Creative Industry	Mr. Simon Maleka
	Manager: Agriculture & Rural Development	Mr. Alpheus Mosiane
Spatial Rationale and Strategic Alignment	Head of Department: Planning and Development	Ms. Mmabatho Muleya - Manzini
	Head: Housing	Mr. Victor Mmope
	Town Planner	Mr. Kealeboga Mmope
	Town Planner	Ms. Khumo Noge

3.5 Composition of IDP Representative Forum

The main aim of establishing the IDP Representative Forum (RF) is to guide the municipal Council during the preparation and the implementation phases of the IDP. This is the structure, which institutionalizes and ensures a participatory IDP review process and will be championed by **the Mayor**. It represents the interests of the constituents of the municipality in the review process. It remains the key responsibility for each member to efficiently represent his or her institution during the IDP review process

3.5.1 Responsibilities

- To ensure alignments take place at various levels.
- Monitor the performance of the planning and implementation process.
- To represent their constituents in the IDP process.
- To ensure communication between all stakeholders.
- To provide a forum and a mechanism for discussion, debate and agreement on development planning and progress on the IDP implementation; and
- To ensure communication between all the stakeholders in the IDP process.

The IDP Representative Forum will meet according to the action programme and as when there is a need.

3.6 Proposed IDP Representative Forum (Rep Forum) Meetings:

MEETING	PURPOSE	OUTPUT
First IDP Forum Meeting	The first meeting will be undertaken to share Municipal Needs Analysis collected during the 2nd quarter of community consultations to inform planning for our diverse stakeholders Then review of status quo where internal departments start with the analysis phase of the IDP process. The aim of this meeting is to highlight the past performance of the previous financial years in terms of the success, challenges and achievements in meeting the intended goals, strategic objectives and addressing the backlogs. The second aim will primarily focus on the presentation of the reviewed analysis in order to examine the relevance of previous priority issues and to assess new issues. Where status quo analysis must be backed by data to align with the SDG and Agenda 2063.	IDP Analysis Report
Second IDP Forum Meeting	The primary aim of this meeting is to align the development strategy with the new council priorities including those of the district and the sector departments. Its objectives are as follows: - To review the development strategies, To receive the presentations from the sector departments on their priorities.	Strategic Planning
Third IDP Forum Meeting	The primary aim of this meeting is to integrate information obtained from the Ward committee's meetings. Its objectives are as follows: Discussion regarding the existing IDP Priority issues and projects, Submission of additional projects within the municipality, Developing a municipal list of priority projects.	List of Priority Projects
Fourth IDP Forum Meeting	The primary aim of this meeting is to integrate information obtained from all stakeholders. Its objectives are as follows: - Incorporate in-puts by all stakeholders Give feed-back to the community	Approved IDP with community in – puts.

3.7 Stakeholder Engagement: Roles and Responsibilities

Stakeholder engagement is a statutory responsibility in the IDP process, ensuring inclusivity, accountability, and alignment across communities, organs of state, and sector departments. In line with the Municipal Systems Act (MSA), the District Development Model (DDM), and the Medium-Term Revenue and Expenditure Framework (MTREF), MKLM must institutionalize mechanisms that guarantee meaningful participation and transparent governance.

3.7.1 To strengthen compliance and strategic impact, stakeholder engagement

- **UN Sustainable Development Goals (SDGs):** embedding inclusivity, transparency, and “Leaving No One Behind.”
- **AU Agenda 2063:** advancing inclusive growth, spatial equity, and resilient local economies.
- **GNU Priorities 2024/2029:** focusing on service delivery acceleration, youth empowerment, and economic transformation.
- **Voluntary Local Review (VLR):** ensuring that ward-level consultations and data are integrated into global reporting frameworks, positioning MKLM as a Cohort 2 pilot municipality.

3.7.2 Responsibilities in the IDP Cycle

- **Programme timeframes:** Establish clear schedules for planning activities to ensure timely participation and compliance, aligned with MTREF cycles.
- **Consultation mechanisms:** Facilitate structured participation of local communities, organs of state, and stakeholders, ensuring VLR data feeds into SDG and Agenda 2063 reporting.
- **Organizational arrangements:** Define institutional responsibilities and coordination structures to manage engagement effectively, consistent with GNU priorities on governance reform.
- **Policy and legislative requirements:** Ensure all participation processes comply with statutory frameworks governing integrated development planning.
- **Vertical and horizontal alignment:** Promote coherence across spheres of government and sectors, embedding DDM “One Plan” principles.
- **District Development Model integration:** Harmonize service delivery and align municipal priorities with district, provincial, and national frameworks.
- **Annual IDP consultations:** Institutionalize participatory platforms that reinforce transparency, accountability, and community-driven planning, while generating evidence for VLR reporting.

The IDP representative forum will be a composition of diverse MKLM Stakeholders, all sector departments, Traditional Authorities', Magosi / Amakhosi, Private Sector, NPO. The IDP process needs to be managed effectively and it is very important that institutional arrangements are properly made. The following structure and persons are recommended: -



3.8 Internal and External Roles and Responsibilities

The municipality has identified the following structures and positions as the core role players to assist and inform the review of the 2026-2027 IDP stakeholder list. The role players are distinguished as internal and external partners in the process.

Internal Role-Players	External Role- Players
Council and Executive Committee	Government Departments
Local councilors including Mayor, and Speaker	Representative Forum and Civil Society
Portfolio Committees	Ward Committees
Accounting Officer Municipal Manager	Sector Policing Structures

Internal Role-Players	External Role- Players
All Senior Managers as identifies above	Community Health Workers
Head IDP	Traditional Authorities
IDP Steering Committee	Religious Organization
Senior IDP Officer	NPO and NGO
	Community Development Workers (CDW)

3.8.1 Internal role players: roles and responsibilities

Role Player	Roles and Responsibility
Council	- Final decision-making structure - Approval of the reviewed IDP document
Councilors	- Linking the IDP process with their constituencies - Organizing the public participation - Proper representation of community needs analysis
Mayor	- Decide on the process plan - Be responsible for the overall management, coordination and monitoring of the process and the drafting of the IDP review document, or delegate this function
Municipal Officials	- Provide technical and sector expertise - Prepare selected sector plans - Prepare draft progress proposals
Accounting Officer and/or Municipal Manager	- Decide on planning process - Monitor the process - Overall management and coordination - Act as an accounting officer
IDP Manager	- Day to day management of the process - Report and account for the process to council - Submit and present the process to council and other relevant stakeholders
IDP Steering Committee	- Assist and support the Municipal Manager and/ or IDP Manager and RF. - Information Gap identification - Oversee the alignment of the internal planning process with those of the other local municipalities within the district.

3.8.2 External role players: roles and responsibilities

The following subsections outline the practical roles and responsibilities of internal and external role players in the IDP process. These descriptions provide clarity on how each actor contributes to planning, coordination, and implementation. The table below also consolidates the binding prescripts that govern the roles and responsibilities of internal and external members. It provides statutory references to ensure that the IDP process is legally compliant and aligned with the Municipal Systems Act, Municipal Structures Act, MFMA, and other relevant legislation.

Role Player	Roles and Responsibilities
District Municipality	- Coordinate role for local municipalities - Ensuring horizontal alignment of the IDP's municipalities in the district council area - Ensuring vertical alignment between the district and local planning - Facilitation of vertical alignment of IDP's with other spheres of government and sector departments - Provide platform for joint strategy workshops with local municipalities, provincial and national role players and other subject matter specialists.

Role Player	Roles and Responsibilities
Representative Forum/ Civil Society including the ward committees through Community Based Planning programme (CBP)	- Represent stakeholder's interests and contributing knowledge and ideas to the process - Emphasis and confirm the reflection of community needs in the final IDP
District Development Model	- Provide relevant and up to date data and information - Provide budget guidelines - Alignment of departmental budget with the IDP - Provide professional and technical support
Planning Professionals (Town and Regional Planning)	- Methodological guidance and professional support in: Facilitation of planning workshops. - Sector Plans. - Performance Management. - Documentation.
Other Government Departments, Parastatals and NGOs	- Provide data and information. - Budget guidelines. - Alignment of budgets with the IDP. - Provide professional and technical support.
Traditional Leaders and/or Amakhosi and/or Magosi	- Inform affected and interested groups, communities and organization / institutions on relevant planning activities and their outcomes. - Determine priorities, analyse issues, negotiate and reach consensus - Make recommendations in project design, monitoring and in assessment of projects.
The community	- To participate in identifying and suggesting important projects - Participate in contributing inputs during public participation

3.9 Traditional Leaders / Khoi-San Act - External Role Players -

The MKLM intends to Future Proof sustainability through collaboration with all Traditional Authorities (TAs). They are central to the municipality's Long-Term Strategy (LTDS) and must be consulted for all collaborative programmes within all 107 villages. Fragmented rural planning has delayed development, requiring Spatial Remodeling and Revenue Enhancement through cadastral processes, as well as improved metered and unmetered services across villages. Traditional Leaders must be engaged to co-develop programmes and policies that address poverty, hunger, unemployment, and community needs raised annually during IDP Public Participation particularly healthcare, education, road infrastructure, water provision, and social safety nets.

3.9.1 Key roles of Traditional Leaders include:

- Agricultural expansion: guiding sustainable use of rural land.
- Social inclusion and cultural preservation: ensuring accountability and legitimacy in planning.
- Economic growth support: compliance and oversight of local spaza shops, informal trading, and area committees.
- Revenue collection and rezoning: assisting with cadastral processes in rural villages.
- Illegal mining management: addressing mushrooming informal mining on tribal land to ensure sustainable community benefit.

3.9.2 In terms of the Municipal Structures Act, Section 81, Traditional and Khoi-San Leaders may:

- Participate in council proceedings **(without voting rights)**.
- Offer advice and support on matters affecting traditional communities.
- Bridge governance and cultural heritage, especially in rural areas.
- Traditional Leaders act as:

- Custodians of culture and land
- Facilitators of community development and dispute resolution
- Promoters of social cohesion and heritage preservation

3.10 Binding Prescripts – Roles and responsibilities of internal and external Members

The prescripts prove that MKLM's process is aligned with legislation. It is legalistic and reference-driven, showing the binding authority behind each responsibility. This table is a compliance tool and lists the same role players above but ties their responsibilities directly to statutory prescripts (e.g., Section 25(1), Section 28(1), Section 34 of the MSA, Section 30 of the MFMA, Khoi-San Act, LGMSA Chapter 4).

Role Player	Roles and Responsibilities	Prescripts
Council	✓ Adoption of an IDP ✓ Adoption of a Process Plan ✓ Annually Review IDP ✓ Amend IDP under changing circumstances	Sec 25(1) Sec 28(1) Sec 34(a) Sec 34(b)
Executive Committee (EXCO)	✓ General management of the drafting of the IDP. ✓ Assign responsibilities in this regard to the Municipal Manager and Portfolio Committees. Recommend the IDP draft plan to the Council for adoption.	Sec 30(a) Sec 30(b) Sec 30 (c)
Portfolio Committee	✓ Scrutinize and prioritize basic needs of the municipality ✓ Play an oversight role on the review of municipal and sector departmental plans ✓ To make recommendation to EXCO.	Structures Act
Councillors	✓ Linking the IDP process with their constituencies. ✓ Organize public participation meetings with the relevant stakeholder in their constituencies. ✓ Confirm and prioritize ward based needs	Sec 29(b)
Accounting Officer (Delegated Responsibility) Head: IDP	✓ Decide on planning process; ✓ Develop and compile a draft IDP; ✓ Monitor the process of IDP Review; ✓ Overall Management and co-ordination; ✓ Provide the necessary resources for the compilation and implementation of the IDP ✓ Ensure that the Budget and SDBIP is informed by the approved IDP ✓ Submit a draft IDP to the EXCO	Sec 30(b)
Section 56 Managers	✓ Provide technical/ sector expertise. ✓ Prepare and review selected draft Sector Plans. ✓ Prepare draft progress reports and proposals.	Section 35 (b) Sec 29 (c) Sec 35(1)
Head of units and IDP Manager	✓ Day-to-day management of the process. ✓ Coordination of departmental plans ✓ Assist in identifying Stakeholders from their Department	Section 30 (b)
IDP Steering Committee	✓ Assist and support the Municipal Manager and Representative Forum. ✓ Information "GAP" identification. ✓ Oversee the alignment of the planning process internally with those of the local municipality areas	Sec 35 (b) Sec 29(b) Sec 29(b)
Traditional Leaders	✓ Supporting Municipalities in the identification of community needs ✓ Facilitating the involvement of the traditional community in the development or amendment of the integrated development plan of a municipality in whose area the community reside ✓ Recommending, after consultation with the relevant local and provincial Houses of Traditional Leaders, appropriate interventions to government that will contribute to development and service delivery within the area of jurisdiction of the Traditional Council ✓ Participate in development of policy and legislation at local level ✓ Participate in development of programmes of municipalities and of the Provincial and National spheres of government ✓ Promoting the ideals of co-operative governance, integrated development planning, sustainable development and service delivery	Khoi San Act Leadership Act 3 of 2019
Planning Professionals	✓ Methodological guidance. ✓ Facilitation of strategic planning workshops. ✓ Development of Master plans / Long Term Strategies. Spatial Planning ✓ Assist in compiling Sector Plans.	LGMSA Chapter 4, Sec 16

Role Player	Roles and Responsibilities	Prescripts
Public Participation	✓ Identify Needs ✓ Assist in Prioritizing projects to be implemented in various wards ✓ Participate meaningfully in the IDP and budget processes of the municipality	
Ward Committees	✓ Assist the ward councillor to identify service delivery needs and development challenges ✓ Prioritize the service delivery needs and development challenges in the ward ✓ Provide a mechanism for discussion and consultation between the stakeholders in the ward ✓ Encourage active participation amongst all the stakeholders in the IDP and budget processes ✓ Ensure co-operation and constructive interaction between the municipality and the community ✓ Provide timeous feedback to the community on issues pertaining the ward ✓ Assist with the drafting of ward development plans which are incorporated in the IDP ✓ Monitor the implementation of projects & programmes in the ward	LGMSA Chapter 4, Sec 16
Bojanala Platinum District Municipality	✓ Development of BPDM Framework ✓ Incorporating its five local municipalities plans ✓ Coordination of five local municipality District IDP Rep Forum ✓ Coordination and engagement of other stakeholders ✓ Ensure vertical and horizontal alignment of the municipal IDP with the district as well as neighboring municipalities ✓ Facilitate district wide IDP engagements to foster cross-border planning between municipalities in the District ✓ Facilitate Joint District Approach between municipalities in the district with National and Provincial spheres of government for the realization and implementation of District Development Model ✓	
North West Provincial Government	✓ MEC for COGTA Assess/Evaluate the IDP, and Comment and Monitor IDP implementation ✓ Ensuring vertical alignment of the municipal IDP with all the relevant provincial sector departments ✓ Facilitate structured inter-governmental engagements between the municipality and provincial government (IDP Indaba and Provincial Government LGMTEC) ✓ Participate in the IDP processes through local offices ✓ Assessment and commenting on draft IDP's to strengthen the credibility thereof ✓ Assessment of the MTREF to improve the responsiveness of the budget to the priority needs of communities ✓ Provincial Treasury provide guidelines for the preparation and processing of the municipal budget ✓ Assist with funding and technical support	

SECTION : IDP DEVELOPMENT PROCESSES

4.1 Policies Guiding IDP Development

South Africa is governed by the Constitution, which stipulates that all three spheres of government National, Provincial, and Local are autonomous yet interdependent. Within this framework, the IDP is developed at the local sphere, guided by the Municipal Systems Act (MSA), which mandates consultation with communities during the drafting and review of the IDP.

It is against this backdrop that municipalities must ensure that IDP goals are aligned with the developmental priorities of both National and Provincial Government, as highlighted in earlier alignment sections. This alignment strengthens cooperative governance and ensures that local planning contributes to broader developmental outcomes. The three spheres must collaborate to:

- Avoid silo operations

- Prevent duplication of services in the same area
- Promote sustainable developmental programmes

National and Provincial frameworks have a direct bearing on the local space, requiring municipalities to integrate their plans with higher-level strategies. The Local Government Municipal Systems Act (LGMSA), Act No. 32 of 2000, specifically Chapters 4 and 5 and Sections 28(1), 29, and 34, prescribes the following processes for IDP development and review:

- Community consultation and participation in planning processes
- Adoption of a Process Plan by Council to guide IDP formulation
- Annual review of the IDP to incorporate new priorities, legislative changes, and resource shifts
- Integration with sector plans to ensure coherence across service delivery areas
- Alignment with national and provincial priorities to strengthen developmental impact

4.2 Outlining Government of National Unity Priorities (GNU)

Following the 2024 National Elections, South Africa transitioned from single-party rule to a Government of National Unity (GNU), formally established on 5 July 2024, with its first sitting on 18 July 2024. This GNU reflects a collective commitment by participating parties to uphold the following principles:

- Respect for the Constitution and Bill of Rights
- Non-racialism, non-sexism, social justice, redress, equity, and human dignity
- Accountability, transparency, community participation, and evidence-based policies
- Professional, merit-based, non-partisan, developmental public service
- Integrity, good governance, and nation-building efforts

The review of the IDP must therefore integrate the priorities of the 7th Administration, ensuring that municipal strategies are aligned with national direction. The GNU priorities include:

- a) Inclusive Economic Growth and Job Creation
- b) Building a Just Society and Social Support
- c) Restoring State Capacity and Integrity
- d) Law Enforcement, Security, and Crime Prevention
- e) Education, Skills Development, and Health Investment
- f) Local Government and Cooperative Governance
- g) Strengthening Parliament and Democratic Processes
- h) Foreign Policy and International Alignment
- i) Tackling the High Cost of Living and Building a Capable, Ethical, and Developmental State

4.3 The National Development Plan (NDP)

The National Development Plan (NDP) is South Africa's strategic blueprint that outlines the country's long-term vision and development goals. Adopted by Cabinet in August 2012, the NDP serves as a roadmap to guide Economic, Social, and Environmental Policies and Initiatives. Its formation was based on a comprehensive assessment of prevailing conditions, identifying key challenges and development gaps, with the overarching aim of alleviating poverty and reducing inequality by 2030.

The plan emphasizes developing people's capabilities to improve their lives through:

- Education and skills development
- Health care and better access to services
- Public transport and mobility solutions
- Job creation and economic opportunities
- Social protection and equity measures
- Housing and basic services
- Safety and security for communities

4.3.1 Key Pointers of the NDP

- **Stakeholder Engagement:** Inclusive consultations with government, private sector, civil society, and citizens.
- **Vision and Goal Setting:** Long-term vision (10–30 years) with measurable goals aligned to national priorities and international commitments (e.g., SDGs).
- **Strategic Priorities and Policy Framework:** Focus on education, health, infrastructure, and other priority sectors.
- **Implementation Plan:** Clear timelines, responsibilities, funding sources, and monitoring mechanisms.
- **Approval and Adoption:** Endorsed by Cabinet, giving the plan legal and policy authority.

4.3.2 Objectives of the NDP

- **Economic Growth:** Increase GDP, diversify the economy, and promote industrialization, innovation, and investment.
- **Poverty Reduction and Social Inclusion:** Reduce inequality and expand access to basic services.
- **Employment Generation:** Create decent jobs, especially for youth and women, supported by skills development.
- **Sustainable Development:** Promote environmental protection, climate resilience, and sustainable resource use.
- **Good Governance and Institutional Strengthening:** Enhance efficiency, transparency, accountability, and strengthen democratic institutions.
- **Infrastructure Development:** Expand transport, energy, ICT, and water infrastructure.
- **Human Capital Development:** Invest in education, health, and innovation to empower citizens.

4.4 Sustainable Development Plan (SDGs)

The South African Local Government Association (SALGA) continues to encourage municipalities to localize the Sustainable Development Goals (SDGs) for implementation and global investor attraction. For MKLM, this is particularly important given the municipality's current focus on Voluntary Local Review (VLR) processes, spatial development planning, and alignment with the Long-Term Development Strategy (LTDS).

Incorporating the SDGs and comprehensive migrant data into the municipal Process Plan marks a significant step toward building an inclusive, equitable, and sustainable local government framework. This ensures that “No one is left behind”, particularly vulnerable groups such as internal and cross-border migrants, whose needs are often underrepresented in traditional planning mechanisms. By aligning the IDP with the SDGs, MKLM ensures that development strategies reflect global priorities such as:

- **SDG 1:** Poverty reduction and **SDG 4:** Quality education
- **SDG 10:** Reduced inequalities and **SDG 11:** Sustainable cities and communities

The integration of migrant data enhances the relevance and accuracy of municipal planning, ensuring services and infrastructure respond to actual population dynamics.

4.4.1 Institutional Integration

- **Performance Management System (PMS):** Tracks progress on SDG-aligned indicators, disaggregated by population groups, including migrants.
- **Budgeting:** Acknowledges migrant populations and SDG priorities to allocate resources equitably, ensuring efficient service delivery in housing, healthcare, and education.
- **Project Management:** Adapts to include community-based planning approaches, engaging migrant voices to ensure inclusivity.
- **Internal Audit and Risk Management:** Incorporates SDG and migration-related risks, including social tensions, service backlogs, and integration challenges, strengthening resilience and social cohesion.

4.4.2 Strategic Outcomes for MKLM

By embedding SDGs and migrant data into all governance and management processes, MKLM becomes:

- More responsive, Resilient, and Inclusive
- Sustainable and Accountable

- Aligned with the 2030 Agenda, reinforcing MKLM's role in achieving developmental local government.

4.4.3 Recent Status Update

In the year under review, SALGA, in collaboration with the United Nations Department of Economic and Social Affairs (UN DESA) and the Department of Planning, Monitoring and Evaluation (DPME), announced the call for applications for municipalities to participate in Phase 2 of the SDG Support Programme, titled:

“Strengthening Local and National Government Capacities for SDG Localization in Africa”

This initiative, funded by the Government of Italy and coordinated by UN DESA, with SALGA as the national implementing partner, aims to enhance the capacities of local and national governments to accelerate and scale up SDG implementation in selected municipalities. MKLM's participation in this programme strengthens its positioning as a municipality committed to Global Alignment, Inclusive Development, and Evidence-Based Governance.

4.5 Agenda 2063 Goals Overview

4.5.1 Aspiration 1: A Prosperous Africa: Inclusive Growth and Sustainable Development

- High standard of living: Poverty eradication, decent jobs, social protection.
- Well-educated citizens: Skills revolution underpinned by science, technology, and innovation.
- Healthy citizens: Universal access to quality healthcare and nutrition.
- Transformed economies: Industrialization, value addition, and diversification.
- Modern agriculture: Increased productivity and food security.
- Blue/ocean economy: Harnessing marine resources for growth.
- Climate resilience: Sustainable natural resource management and renewable energy.

4.5.2 Aspiration 2: An Integrated Continent: Pan-Africanism and Renaissance

- United Africa: Political unity and continental institutions.
- Financial institutions: Establishment of continental monetary and financial systems.
- World-class infrastructure: Connectivity in transport, ICT, and energy.

4.5.3 Aspiration 3: Good Governance, Democracy and Human Rights

- Democratic values entrenched.
- Capable institutions and transformative leadership.

4.5.4 Aspiration 4: A Peaceful and Secure Africa

- Peace and stability preserved.
- AU peace instruments fully functional.

4.5.5 Aspiration 5: Strong Cultural Identity, Heritage & Values

- African cultural renaissance promoted.

4.5.6 Aspiration 6: People-Driven Development

- Harnessing youth and women potential.
- Child protection embedded in development.

4.5.7 Aspiration 7: Africa as a Global Player

- Africa's global influence strengthened in international affairs.

4.6 District Development Model (DDM)

The District Development Model (DDM) is a government initiative introduced by President Cyril Ramaphosa in 2019 to improve service delivery, strengthen development planning, and enhance intergovernmental coordination across all spheres of government National, Provincial, and Local Spaces.

4.6.1 Purpose of the District Development Model (DDM)

The central goal is "One District, One Plan" ensuring that all development efforts within a district are aligned and coordinated under a single, integrated plan. Key Objectives:

- Integrated Planning: Align plans and budgets of national, provincial, and local government.
- Improved Service Delivery: Reduce duplication and close service delivery gaps.
- Citizen-Centered Development: Address local challenges based on each district's unique characteristics.
- Strengthen Local Government: Support municipalities to fulfill their developmental mandate.

Each district and metropolitan municipality become a Developmental Space where all three spheres of government coordinate implementation:

- District Hub established to support planning and implementation.
- One Plan created for each district, capturing priorities, plans, and commitments of all stakeholders.
- District Champion (Minister or MEC) appointed to oversee and support coordination efforts.

Coverage include 44 District Municipalities, Metropolitan Municipalities and example in Practice – Bojanala Platinum District Municipality in the North West, The DDM coordinates:

- Water infrastructure projects by the National Department of Water and Sanitation.
- Local road maintenance by the municipality.
- Clinic upgrades by the Provincial Department of Health.
- Community skills training by SETAs.

All efforts are planned and monitored under One Integrated Plan. And Key Benefits

- Reduced fragmentation of government efforts
- Faster implementation of development programs
- Improved accountability to communities
- Better use of resources through coordinated planning

Challenges to be addressed ranges from

- **Capacity limitations** in some municipalities
- **Slow intergovernmental coordination**
- **Need for stronger monitoring** and accountability mechanisms

4.7 North West Growth and Development Strategy (NWGDS)

The NWGDS serves as a Provincial Policy Framework that aligns with national plans such as the National Development Plan (NDP 2030). Its purpose is to:

- Boost economic growth and reduce poverty and inequality
- Create employment and improve infrastructure
- Encourage inclusive and sustainable development

4.7.1 Key Pillars / Strategic Goals

- **Economic Diversification:** Reduce dependence on mining (platinum, gold); strengthen agriculture, tourism, manufacturing, and SMMEs; promote beneficiation and value-chain development.
- **Infrastructure Development:** Improve roads, energy, water, ICT, and transport logistics; invest in rural infrastructure and service delivery.
- **Human Capital Development:** Enhance education, skills training, and healthcare; align skills with economic demands.
- **Inclusive Rural Development:** Support rural economies and emerging farmers; improve land reform and access to agricultural support.
- **Sustainable Development and Environmental Protection:** Promote green energy, water conservation, and responsible mining; strengthen environmental impact assessments and regulation.
- **Governance and Institutional Capacity:** Improve efficiency, transparency, and service delivery at provincial and municipal levels.

4.7.2 Key Projects and Focus Areas

- Special Economic Zones (SEZs) in Bojanala and Dr Kenneth Kaunda Districts
- Investment in Agri-Parks and Agro-Processing
- Development of Tourism Corridors, especially cultural and wildlife tourism

4.8 Integrated Urban Development Framework (IUDF)

The IUDF is not limited to major cities. It explicitly recognizes urban–rural linkages and supports a continuum of settlements from metros to secondary cities, small towns, and rural villages. For municipalities such as MKLM, which contains growing towns like Mogwase and peri-urban areas functioning as local economic hubs, the IUDF promotes investment in rural service centres to strengthen local economies and reduce migration pressures to urban areas. Inclusion of Traditional Leadership. IUDF emphasizes inclusive governance, requiring the involvement of Traditional Authorities (TAs) Dikgosi and Tribal Councils in planning and decision-making. This is especially critical in areas with communal land, where Traditional Authorities plays a role in:

- **Land use and spatial planning**
- **Service delivery coordination**
- **Customary land management**
- **Community development projects**

The Department of Cooperative Governance and Traditional Affairs (**COGTA**) has emphasized Traditional Authorities (TAs) as key partners in integrated development, particularly in Land reform, housing, and local governance. As part of the DDM, IUDF principles are applied to:

- **Align national, provincial, and municipal plans**
- **Identify priority development areas** such as the Mogwase–Sun City corridor
- **Coordinate infrastructure investment** in villages, tribal areas, and small towns

IUDF supports the **One Plan, One Budget** approach at the district level, ensuring rural development is integrated into broader planning. Applying IUDF principles in MKLM could mean:

- **Improving road and transport links** between villages and towns
- **Investing in bulk infrastructure** (water, sanitation, energy)
- **Upgrading rural housing** in coordination with tribal councils
- **Enhancing access to economic opportunities** via local markets and SMME support
- **Planning climate-resilient infrastructure** and sustainable land use

4.8.1 The IUDF is reinforced by:

- Comprehensive Rural Development Programme (CRDP)
- Spatial Planning and Land Use Management Act (SPLUMA), which recognizes the role of Traditional Councils in planning

4.8.2 National Spatial Development Framework (NSDF) Challenges to Consider

- Coordination complexities between municipalities and Tribal Authorities
- Land tenure and communal land use requiring careful management
- Capacity gaps at local level that may slow implementation

4.9 Strategic Alignment Matrix as adopted in 2026/2027 IDP June 2026

This sequence below, establishes institutional readiness as the primary prerequisite for basic infrastructure rollout, financial sustainability, and local economic development. The matrix reflects MKLM exact sequence, placing Municipal Transformation first and mapping each KPA directly to the MKLM Long-Term Strategy, the UN Sustainable Development Goals (SDGs), and AU Agenda 2063, Government of National Unity and Medium-Term Revenue Expenditure Framework

KPA No.	Municipal Strategic Focus (IDP KPA)	MKLM Long-Term Strategy (LTDS) Alignment	UN SDGs	AU Agenda 2063 Goals	GNU Priorities (2024–2029)	MTREF Alignment
KPA 1	Municipal Transformation and Institutional Development	Culture Change and Structural Fit: Re-engineering organograms, staff alignment, capacity building, and workplace culture to enable effective service execution.	SDG 16: Peace, Justice & Strong Institutions; SDG 8: Decent Work	Goal 12: Capable institutions and transformed leadership	Governance reform, professionalization of public service, anti-corruption drive	MTREF: Institutional capacity building, HR cost containment, compliance with mSCOA
KPA 2	Basic Service Delivery and Infrastructure Development	Universal Service Access: Acceleration of bulk water, sanitation, road surfacing, electricity, and refuse removal.	SDG 6: Clean Water; SDG 7: Affordable Energy	Goal 1: High standard of living, quality of life	Accelerated service delivery, infrastructure rollout, rural electrification	MTREF: Capital expenditure prioritization, asset management, bulk infrastructure funding
KPA 3	Local Economic Development (LED)	Economic Growth and Inclusivity: Job creation, rural enterprise, tourism, mining & agriculture partnerships.	SDG 8: Decent Work; SDG 9: Industry, Innovation & Infrastructure	Goal 4: Transformed economies and job creation	Job creation, youth employment, SMME support, rural development	MTREF: LED project funding, catalytic investment, PPPs
KPA 4	Financial Viability and Management	Financial Sustainability: Revenue enhancement, cost containment, mSCOA compliance, clean governance.	SDG 12: Responsible Consumption; SDG 17: Partnerships	Goal 20: Climate action & sustainable resource management	Fiscal discipline, clean audits, revenue enhancement	MTREF: Balanced budgets, debt management, revenue collection
KPA 5	Good Governance and Public Participation	Community Ownership: Active ward committees, Traditional Leadership, Youth, NGOs, transparent oversight.	SDG 16: Strong Institutions; Child inclusion in IDP	Goal 11: Democratic values, human rights, justice	Social compact, participatory democracy, youth & women inclusion	MTREF: Public participation costs, governance oversight

KPA No.	Municipal Strategic Focus (IDP KPA)	MKLM Long-Term Strategy (LTDS) Alignment	UN SDGs	AU Agenda 2063 Goals	GNU Priorities (2024–2029)	MTREF Alignment
KPA 6	Spatial Rationale and Environmental Health	Sustainable Land Use: SPLUMA implementation, cadaster agreements with Tribal Authorities, climate resilience, DDM alignment.	SDG 11: Sustainable Cities; SDG 13: Climate Action	Goal 7: Climate-resilient economies	Climate resilience, land reform, sustainable settlements	MTREF: Spatial planning, environmental management, disaster risk funding

SECTION 5

PUBLIC PARTICIPATION MECHANISMS

5.1 Public Participation Overview

Public participation is a statutory requirement under Chapter 4 of the Municipal Systems Act, 2000. MKLM has institutionalized mechanisms to ensure inclusivity, transparency, and accountability in the IDP process. These mechanisms guarantee that all residents have an equal opportunity to contribute to municipal planning and service delivery priorities.

5.1.1 Functions of Public Participation

The municipality adopts four major functions during the IDP review process:

- **Needs identification:** Community needs collected in the 1st Quarter of the financial year.
- **Prioritization:** Needs prioritized across all 35 wards.
- **Community ownership:** Engagement during the 4th Quarter consultations where budgeted projects are confirmed.
- **Empowerment:** Capacity building for stakeholders to strengthen participation.
- **Mechanisms for Participation**
- **Ward Committees:** Fully functional structures established in all 35 wards, integral to the IDP review process.
- **Councillors:** Inform constituents, guide participation, and confirm ward-based priorities.
- **IDP Representative Forum:** Inclusive platform for stakeholders, ensuring diverse representation.
- **Media:** Local newspapers, municipal website, and libraries used to inform the public.
- **Mayoral Imbizo:** Ongoing outreach programme bringing government closer to communities.
- **IDP/Budget Roadshows:** Engagement sessions on municipal priorities, budget allocations, and future plans.

5.1.2 Alignment Procedures

To ensure credibility and coherence, MKLM strengthens alignment across spheres of government:

- **Vertical alignment:** Coordination with national and provincial departments to integrate sector priorities.
- **Horizontal alignment:** Collaboration with district and neighboring municipalities to avoid duplication and enhance service delivery.

5.2 Table 1: Quarterly IDP Review Phases

1 st Quarter			2 nd Quarter			3 rd Quarter			4 th Quarter		
July 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Apr 2027	May 2027	Jun 2027
All steps are done through Councillors Briefing Sessions, The Forum, Portfolio, EXCO and Council)			All steps are done through Councillors Briefing Sessions, The Forum, Portfolio, EXCO and Council)			All steps are done through Councillors Briefing Sessions, The Forum, Portfolio, EXCO and Council)			All steps are done through Councillors Briefing Sessions, The Forum, Portfolio, EXCO and Council)		
Preparation Phase (Jul – Sep)			Analysis Phase (Oct-Nov)			Local Government Municipal Systems Act 32 of 2000			Integration Phase (Apr)		
July LGMSA Sec 27 Engagement with Bojanala Platinum District Municipality for alignment and adoption of the framework with local Process Plan Chapter 4 and Section 21 (1) of MFMA			Departmental Operational Plans and Service delivery plans and backlog LGMSA Sec 28 (2) (3) Chapter 4: Sec 16 Roll out of Public Participation (Needs Analysis and wards that never benefited in the present budget)			January & February Horizontal and vertical alignment with District, Province and other stakeholders continues. Departments identify projects/programmes aligned to needs analysis and Strategic Plan session			Continuous inclusion of identified gaps from all stakeholders after the 21day advert Public Participation on the draft IDP and awaited comments from all stakeholders Approval Phase (May)		

1 st Quarter			2 nd Quarter			3 rd Quarter			4 th Quarter		
July 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Apr 2027	May 2027	Jun 2027
<i>All steps are done through Councillors Briefing Sessions, The Forum, Portfolio, EXCO and Council)</i>			<i>All steps are done through Councillors Briefing Sessions, The Forum, Portfolio, EXCO and Council)</i>			<i>All steps are done through Councillors Briefing Sessions, The Forum, Portfolio, EXCO and Council)</i>			<i>All steps are done through Councillors Briefing Sessions, The Forum, Portfolio, EXCO and Council)</i>		
✓ To Adopt 10months before the start of the financial year ✓ IDP/PMS/Budget Steering Committee established with terms of reference ✓ Review of the Process Plan ✓ Approval of the Process Plan ✓ Planning for IDP/Budget/PMS consultations ✓ Stakeholder List Updated August LGMSA Sec 28 (1) and MFMA 21(a) (b)(i; ii; iii & iv) Reviewed Time Schedule for IDP, Budget and PMS tabled to Council for Adoption and /or Approval			Presentation of consolidated needs identified, priorities shared with all our stakeholders @ IDP Rep Forum Strategies Phase (Dec) Development of Municipal Strategies Alignment of Strategies with Sector Plan Consolidation of Strategies			Resolutions and / or Aspirations is budget allows Submission of revised/updated sector plans for inclusion in the IDP Portfolio note the Draft IDP to EXCO. EXCO recommends Adoption of the IDP to Council. Council sitting to table the Approval of Draft IDP/Budget for 2026/2027 Publication of tabled draft IDP, budget and invite local communities and stakeholders for comments and inputs. Draft IDP Review 2026/27 document serves before council for adoption			Consolidation of all inputs written, mailed and audio received from all stakeholders. Internal Consultation on comments received before Final Approval May Portfolio note the Draft IDP to EXCO. EXCO recommends Adoption of the IDP to Council. Council sitting to Approve 2026/2027 IDP/Budget submitted to Council Jun Submission of approved IDP to the COGHSTA and Budget and Treasury submit to Provincial Treasury		

5.3 Table 2: Quarterly Budget and Treasury Processes

1 st Quarter			2 nd Quarter			3 rd Quarter			4 th Quarter		
July 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Apr 2027	May 2027	Jun 2027
31	30			30		25	28	31			
31 July MFMA s 53 Mayor begins planning for next three-year budget in accordance with co-ordination role of budget process Planning includes review of the past and current performance trends, needs analysis and compliance with MFMA regulations. 30 Aug MFMA s 21,22, 23; MSA s 34, Ch. 4 as amended Mayor tables in Council a time schedule outlining key deadlines for: preparing, tabling			Nov Submission of the Audit Report by the Auditor General			Jan Sec 72 of MFMA Tabling of the Mid-term Budget and Performance Assessment Report in terms of MFMA s72 (1) and s54 (1) (F). Feb – March Sec 5 of MFMA Provincial Treasury's Midterm Budget Engagement. Monitor municipality's compliance with MFMA Feb Sec 28 of MFMA			April – May Sec 23 of MFMA Consultations on the annual budget – Provincial Treasury's Budget Benchmarking Engagement. May - June Sec 24 of MFMA Annual Budget Adopted by Council with IDP		

1 st Quarter			2 nd Quarter			3 rd Quarter			4 th Quarter		
July 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Apr 2027	May 2027	Jun 2027
31	30			30		25	28	31			
and approving the budget; reviewing the IDP (as per s 34 of MSA) and budget related policies and consultation processes at least 10 months before the start of the budget year. Submissions of AFS to the Auditor General Sep Council through the IDP review process determines strategic objectives for service delivery and development for next three-year budgets including review of provincial and national government sector and strategic plans						Tabling of an Adjustment Budget A municipality may revise an approved annual budget through an adjustment budget. March MFMA s 16, 21, 22, 23, 87; MSA s 34 Mayor tables annual budget of the municipality, budgets of entities, resolutions, plans, and proposed revisions to IDP at least 90 days before start of budget year.					

5.4 Table 3: Quarterly Performance Management System (PMS) UNIT Processes

Municipal Performance Management System (PMS) Annual Activity Plan Financial Year – July 2026 – June 2027				
July - September 2026 - 1st quarter				
Activity	Description	Legislative Reference	Responsible Party	Timeframe
Signing of Performance Agreements (Sec 56 Managers)	Signed and submitted to the Mayor and MEC for COGTA.	MSA Sec 57(1)(b); MFMA Circular 13	Municipal Manager; Section 56 Managers	By 31 July 2026
Development of Annual Performance Report (APR)	Compilation of performance results for the 2027/28 financial year.	MSA Sec 46	MM; Heads of Departments	June–August 2026
Q4 Performance Review	Review of Quarter 4 and annual individual performance.	PMS Regulations	MM; Internal Audit	Jul-2026
Internal Audit Verification of APR	Internal audit verifies the APR before AG audit.	PMS Regulations	Internal Audit	Aug-2026
Submission of Annual Performance Report to AGSA	Annual Performance Report Submitted to Auditor-General	MFMA Sec 121(1) MSA Sec 46	MM	Aug-2026
October - December 2026 - 2nd Quarter				
Activity	Description	Legislative Reference	Responsible Party	Timeframe
Audit of Performance Info (External Audit)	Auditor-General audits annual performance info.	MFMA Sec 121(3)	AGSA; MM	Sept-Nov 2026
Q1 Performance Review	Review of Quarter 1 performance for departments and managers.	PMS Regulations	MM; Heads of Departments; Internal Audit	Oct-2026
January - March 2027 - 3rd Quarter				
Activity	Description	Legislative Reference	Responsible Party	Timeframe
Q2 Performance report and Review (Mid-Year)	Mid-year report and review of institutional and individual performance.	MFMA Sec 72	MM; CFO	By Jan 25-2027
Mid-Year Report Submission to Council	Submission of the mid-year budget and performance assessment to Council.	MFMA Sec 72	MM; Mayor	By Jan 2027
Public Participation – Annual Report	Public input and comment on Annual Report.	MFMA Sec 130	Council; MPAC	Feb-Mar 2027

Municipal Performance Management System (PMS) Annual Activity Plan Financial Year – July 2026 – June 2027				
July - September 2026 - 1st quarter				
Activity	Description	Legislative Reference	Responsible Party	Timeframe
Q2 Mid-Year Review 2027/28	Assessment of mid-year service delivery performance.	MFMA Sec 72	MM; CFO	By 25 January 2027
Oversight Report on Annual Report	Oversight Report adopted by Council on previous financial year.	MFMA Sec 129	MPAC; Council	By March 2027
Q3 Performance Review	Review of Quarter 3 performance.	PMS Regulations	MM; Heads of Departments; Internal Audit	Apr-2027
April - June 2027 - 4th Quarter				
Activity	Description	Legislative Reference	Responsible Party	Timeframe
Q3 Performance Review 2027/2028	Departmental and institutional review for Q3.	PMS Regulations	MM; Heads of Departments	Apr-2027
Preparation of 2027/28 SDBIP & Performance Plans	Begin planning cycle for next financial year.	MFMA Sec 53	MM; Heads of Departments	From May 2028
Q4 2026/27 Review	End-of-year review and audit prep begins.	PMS Regulations	MM; Internal Audit	Jun-2027

5.5 Table 4: Quarterly Internal Audit (IA) Unit Processes

1 st Quarter			2 nd Quarter			3 rd Quarter			4 th Quarter		
July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
31	14 and 26		19	25	15		05	19 and 31		31	21
July – 4 th Quarter Audit Committee Meeting Report on the Implementation of Internal Audit and Audit Committee recommendations Annual Report on the Municipal Control Environment Aug Review the first draft of AFS and APR and Aug Review of the Second draft of AFS and APR Sep Presentation of the AG strategy and engagement letter to Audit Committee			Oct 1 st Quarter Audit Committee Meeting Nov AGSA Reports Report on the Implementation of Internal Audit and Audit Committee recommendations Dec Review of the Post Audit Action Plan for assurance purposes Dec Audit Committee Report to Council on Year end reports and Quarter 01 report			Feb 2 nd Quarter Audit Committee Meeting Review of PAAP by Audit Committee Mar Strategic Planning Management review on planning and budget processes Mar Audit Committee report to Council on Quarter 1 and 2 reports to Council			May Audit Committee Quarter 3 report to Council Jun 3 rd Quarter Audit Committee Meeting June Approval of the following Internal Audit Strategic Documents by Audit Committee: - Approval of the reviewed Risk Base Audit Plan, - Internal Audit Charter, - Internal Audit Methodology - Quality Assurance Improvement Plan, Combined Assurance Plan and; - Internal Audit Strategy		

5.6 Table 5: Quarterly Risk Management Unit Processes

1 st Quarter			2 nd Quarter			3 rd Quarter			4 th Quarter			
July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April		May	Jun
	27	29		26		20	10		20	29	20	18
Departmental Risk assessments	Risk Management Meeting Q4	Risk Champions meeting		Risk management Committee		Risk Champions meeting	Risk Management committee		Risk Champions meeting	Risk Management committee	Risk assessments	
Risk Identification			✓	Risk response plans and monitoring and reporting		Risk Review				Risk Review		
✓	Review policies, strategy and implementation plans		✓	Anti-fraud and Corruption awareness		✓	Review Risk Response Plan		✓	Review Risk Response Plan		
✓	Compilation of risk registers submission to risk Management Committee and submit to Audit Committee referral to Council for Approval		✓	Risk Reporting		✓	Collate information		✓	Collate information		
✓	Anti-fraud and Corruption awareness		✓	Collate information		✓	Risk management awareness		✓	Risk management awareness		
✓	Risk Reporting		✓	Risk Management Committee meeting		✓	Anti-fraud and corruption awareness		✓	Anti-fraud and corruption awareness		
✓	Risk management committee meeting		✓	Risk Champions meeting		✓	Risk Reporting		✓	Risk Reporting		
✓	Risk Champions meeting					✓	Risk management committee meeting		✓	Risk Management Committee meeting		
							Risk champions meeting			Review risk management documents/framework k		
										Risk assessment		
										Risk Champions meeting		

5.7 Table 6: Quarterly Infrastructure and Technical Services (ITS) – PMU Unit Processes

1 st Quarter			2 nd Quarter			3 rd Quarter			4 th Quarter		
July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
✓ Submission of compliance certificate to Department of Cooperative Governance ✓ Submission of technical reports to sector departments responsible for water, sanitation, roads & transport, solid waste, sport & recreation for all project to be implemented in the following financial year ✓ Submission of all project registration forms for projects to the provincial department responsible. ✓ Monthly expenditure reporting before the 6th Sec 23(4) of DORA MIG Framework			✓ Submission of WSIG projects Business Plans. Sec 23(4) of DORA MIG Framework ✓ Appraisal committees must provide final registration of projects and inform municipalities. Sec 23(4) of DORA MIG Framework ✓ Reach 45% expenditure of the grant allocation. Sec 23(4) of DORA MIG Framework			✓ Approval of Business Plans by Department of Water and Sanitation. ✓ Submission of detailed draft Implementation Plan to Department of Cooperative Governance for projects to be implemented in the following financial year. Sec 23(4) of DORA MIG Framework ✓ Budget Adjustment ✓ Progress Report on implementation of Projects			✓ Submission of final Implementation Plan to Department of Cooperative Governance and Department of Water and Sanitation for projects to be implemented in the following financial year. ✓ Signed implementation Plan, cash flow projections, payment schedule, signed business plans.		

1 st Quarter			2 nd Quarter			3 rd Quarter			4 th Quarter		
July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
✓ Submission of annual report to Department of Cooperative Governance Sec 23(4) of DORA MIG Framework ✓ Responsible sector departments must evaluate technical reports and provide final recommendation to the municipality.						Sec 23(4) of DORA MIG Framework ✓ Finalization and confirmation of MIG funded Projects ✓ Draft IDP adopted by Council with the inclusion of funded Projects			Sec 23(4) of DORA MIG Framework ✓ Final IDP adopted by Council with the inclusion of project implementation plan		

5.8 Table 7: Employee Health and Wellness (EAP)

Jul - Sept	Oct - Dec	Jan - Mar	Apr - Jun
1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Fitness and Excise Workshop Nutrition and Healthy eating Health and Wellness screening (cancer, Prostate and breast cancer)	Career Development Workshop Time Management and Productivity Seminar Year- End Appreciation and Recognition Event	Stress Management Workshop Mental Health Awareness Seminar Mindfulness and Meditation Session	Financial Planning Workshop Retirement Planning Seminar Budgeting and Savings Strategies

5.9 Table 18: Departmental Forums

Name of the Forum	Number of Meetings in a FY	Leader (HODs)	Lead SDG	Proposed dates of Forum meeting
Rural Development and Spatial Transformation Forum	2	Planning & Development	11	13 November 2026 11 March 2027
Water and Sanitation Infrastructure Partnership Forum	2	Infrastructure & Technical Services	6	27 October 2026 04 February 2027
Tourism Development Partnership Forum	2	Local Economic Development	8	20 November 2026 01 April 2027
Agricultural Development and Food Security Forum	2	Local Economic Development	2	04 November 2026 29 April 2027
SDG Partnership and Investment Forum	1	Accounting Officer	17	24 March 2027

SECTION 6: COUNCIL-ADOPTED SCHEDULE OF MEETINGS

6.1 Overview of Adopted Council Schedule

In compliance with Section 28 of the Municipal Systems Act, 2000 and the Municipal Finance Management Act (MFMA), Council formally adopts an annual schedule of sittings, Executive Committee (EXCO) meetings, and Portfolio Committee engagements. This schedule ensures that legislative and executive functions are carried out within prescribed timelines, aligned to the Integrated Development Plan (IDP), Performance Management System (PMS), and Medium-Term Revenue and Expenditure Framework (MTREF). The adopted schedule serves as:

- **Legislative authority** — Council sittings provide the statutory platform for decision-making, adoption of the IDP, and approval of budgets.
- **Executive oversight** — EXCO meetings manage the drafting, monitoring, and tabling of IDP and budget processes.
- **Portfolio accountability** — Portfolio Committees scrutinize departmental submissions, monitor quarterly performance, and ensure sector alignment.

In terms of Section 28 of the Municipal Systems Act, 2000 and Section 53 of the Municipal Finance Management Act (MFMA), Council is required to adopt a schedule of sittings, EXCO, and Portfolio Committee meetings that ensures effective governance, oversight, and alignment with the Integrated Development Plan (IDP), Performance Management System (PMS), and Medium-Term Revenue and Expenditure Framework (MTREF).

During the review of the IDP/Budget/Process Plan to be adopted by Council, that adopted schedule for the **2026/2027 financial year**, it was observed that several meetings were scheduled on **Saturdays which are weekends** (highlighted in yellow). These dates present compliance and operational challenges because:

- **Accessibility:** Weekend sittings limit participation of councillors, ward committees, and community stakeholders, undermining the statutory requirement for inclusive public participation (MSA Chapter 4).
- **Administrative efficiency:** Municipal officials and support staff are not contractually obligated to work weekends, which may compromise quorum and record-keeping.
- **Legal compliance:** Council sittings must be convened in line with prescribed governance procedures, which assume availability during the normal working week.
- **Budget alignment:** Weekend scheduling disrupts the MTREF cycle, as Treasury reporting deadlines are structured around weekday submissions.

6.2 Table 1: Portfolio Committees, Exco, Council Forum & MPAC for Financial Year 2026/2027

Quarters	1 st Quarter 2026			2 nd Quarter 2026			3 rd Quarter 2027			4 th Quarter 2027		
Months	July 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Apr 2027	May 2027	Jun 2027
Corporate Support Services	06	03	07	05	03	01	18	11	02	12	05	01
Local Economic Development: LED	08	04	11	07	10	03	06	09	04	05	07	10
Community Services	10	05	07	09	11	07	07	08	01	08	14	09
Infrastructure and Technical Services	13	11	02	08	09	08	12	15	11	07	13	07
Budget and Treasury Office: BTO	21	19	17	22	Sat 21	18	19	17	18	20	18	Sat 19
Planning and Development: IDP/PMS/Spatial Planning	16	03	09	06	02	04	15	08	09	12	11	04
Public Safety, Waste and Environment	09	11	09	Sat 11	06	Sat 12	Sun 10	Sun 14	09	08	12	03
Special Project	06	03	07	05	03	01	18	11	02	12	05	01
Human Settlement												

PROPOSED DATES PER 13 AUGUST IDP STEERING COMMITTEE MEETING

Quarters	1 st Quarter 2026			2 nd Quarter 2026			3 rd Quarter 2027			4 th Quarter 2027		
Months	July 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Apr 2027	May 2027	Jun 2027
Budget and Treasury Office: BTO	21	19	17	22		18	19	17	18	20	18	Fri 11
Planning and Development: IDP/PMS/Spatial Planning	16	03	09	Thur 22	02	04	15	08	09	12	11	04
Public Safety, Waste and Environment	09	11	09	Thur 08	06	Wed 09	Tue 12	Mon 15	09	08	12	03

NOTE: Some portfolio dates are scheduled for early January, but during that period the municipality will be from recess. There will be a timing clash between the submissions of items to portfolio activities.

6.3 Table 2: Summarised Proposed 1st Round Public Participation - 2nd Qtr. (Oct – Dec 2026)

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
SEPTEMBER 2026						
20	21	22	23	24	25	26
	Governance Work			Heritage Day		
27	28	29	30			
		Councillors' Briefing Session				
OCTOBER 2026						
Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
				1	2	3
	Governance Work					
4	5	6	7	8	9	10
	Corporate Support Services & Special Projects Portfolio Committee	Planning & Development Portfolio Committee Afternoon Cluster 1 Wards 10,11,12,15, 16,17 Bojating 10:00	Local Economic Development LED Portfolio Committee Afternoon Cluster 2 Wards 9,22, 31,32 Mmanamakgotheng (Ward 22) 10:00	Infrastructure and Technical Services Portfolio Committee Afternoon Cluster 3 Wards 14,23,24, 25,26,27,28,30 Lekwadi 10:00	Community Services and Safety Portfolio Committee	
11	12	13	14	15	16	17
	Governance Work	Cluster 4 Wards 5,6,7,8,29,34 Sefikile @10:00	Cluster 5 Wards 1,2,3,4,18, 19,20,21 Goedehoop @ 10:00	Disaster, Buildings & Facilities Parks & cemeteries Special Project EXCO Sitting Afternoon Cluster 6 Wards 13,33,35 Mogwase Sports Park @ 10:00		
18	19	20	21	22	23	24
	Governance Work					
25	26	27	28	29	30	31

6.4 Table 3: Detailed Proposed 1st Round IDP Public Participation for Financial Year 2027/2028

Cluster 1

Table 3: Local Government Municipal Systems Act, Chapter 4 Sec 16 Development of Culture of Community Participation					
Venue & Time	Responsible Department	Ward	Participants or Villages	Councillors & Contacts	Time Frame
Bojating 10H00	Mayor & Speaker Offices, IDP Unit	10	Sandfontein (Boikhutso, Sepeding, Sekgathheng); Leagajang, Arthurs' View	Cllr Itumeleng Sekoboane 063 822 9379/ 0609938863	TUESDAY 06 OCTOBER 2026
		11	Bojating; Phadi/Pylkop, Mmorogong.	Cllr Bontle Bosielo 073 243 9798	
		12	Ramokokastad (Selosesh, Niniva, Stateng, Villa Park, Lotwane, Thabeng).	Cllr Bontle Bosielo 073 243 9798	
		15	Lerome South; Lerome Thabeng; Rantsubane Section; TT Section	Cllr Tshidi Kgotlhang 079475 3001 / 073074 4567	
		16	Dikweipi 1 and 2 (R510); Welgeval Block 1 – 4; Agrico Block 6; Welgeval Block 5 (Raphurele)	Cllr Mogmotsi Mogale 072 538 4381	
		17	Lerome Mositwana; Lerome East; Leruleng; Phola Park; Ramonkgwe	Cllr Kopano Khunou 072 061 2831	

Cluster 2

Table 4: Local Government Municipal Systems Act, Chapter 4 Sec 16 Development of Culture of Community Participation					
Venue & Time	Responsible Department	Ward	Participants or Villages	Councillors & Contacts	Time Frame
Mmanamakgotheng (WARD 22) 10H00	Mayor & Speaker Offices, IDP Unit	9	Moruleng Sections (Raserapane, Greenside, Lesunyana, Matlotleng, Vuka, Matangwana); Ramoga 1 & 2; Lekutung\ Lekubung/Tswaaneng; Lesetlheng.	Cllr Herman Magoleng 081 854 0891	WEDNESDAY 07 OCTOBER 2026
		22	Manamakgotheng (Mositwana, Madibaneng, Selocha, Tlapane, Mabatlane, Maeraneng, Tswereng, Matlotleng, Morokwaneng), Legogolwe	Cllr Kabelo Letsatsi 076 128 4977	
		31	Segakwana & Phuting, Huma, Manamakgotheng (Poela, Rampipi, Taung, Matetswane, Mositwana, Vergenoeg, Matlotleng, Ramautsu, Serobege); Leagajang.	Cllr Mookamedi Thale 064 946 1005	
		32	Moruleng Sections (Malebye, Mabodisa, Ramolope North) Moruleng Sections (Sedibelo, Lerekhuring 1 & 2, Ramolope South. Moruleng Sections (Phiribatho, Marapallo, Molapong) Moruleng Sections (Makresteng, Matlotleng, Mosetlhong, Raserapane)	Cllr Obakeng Pilane 084 430 1006	

Cluster 3

Table 5: Local Government Municipal Systems Act, Chapter 4 Sec 16 Development of Culture of Community Participation					
Venue & Time	Responsible Department	Ward	Participants or Villages	Councillors & Contacts	Time Frame
LEKWADI 10H00	Mayor & Speaker Offices, IDP Unit	14	Bakgatlheng, Section 1, Sunfield East, Pharama 2, Letlhabile (Upper & Lower), Gugulethu, Matshelapata, Modiketsana	Cllr Mpho Raboroko 067 780 8017 /079 7421793	THURSDAY 08 OCTOBER 2026
		23	Seolong, Mabeskraal, Makweleng, Ratau, Ntsweng.	Cllr Thobego Mogaki 076 471 0477	
		24	Makoshong, Mabeskraal	Cllr Seanokeng Sekao 084 396 5621	
		25	Mabaalstad/Kwa – Phiri, Leretlweng, Bapong	Cllr Peter Kanaomang 066 195 1871	
		26	Makoshong 2, Makoshong 2 Extension, Tweelagte, Lengeneng, Phalane	Cllr Nkeko Letlape 072 718 2045	
		27	Mmorogong, Makgope, Maologane, Witrantjie, Mabelleng, Thathaganyane	Cllr Shimane Sibanda 064 750 1550	

Table 5: Local Government Municipal Systems Act, Chapter 4 Sec 16 Development of Culture of Community Participation					
Venue & Time	Responsible Department	Ward	Participants or Villages	Councillors & Contacts	Time Frame
		28	Seloshesha, Reagile/Casablanca, Lekwadi,; Kagiso 1, Kagiso 2, Hospital View	Cllr Peter Radikeledi 067 199 7391/078 682 5391	
		30	Zulu Section, Khutsong/Zones 2,3, 4, & 6, Pharama/Sofa sonke, Khalanyoni/Codesa, Sun View, Matooster, Mahobieskraal	Cllr Shadrack Sebalo 078 299 2257	

Cluster 4

Table 6: Local Government Municipal Systems Act, Chapter 4 Sec 16 Development of Culture of Community Participation					
Venue & Time	Responsible Department	Ward	Participants or Villages	Councillors & Contacts	Time Frame
SEFIKILE 10H00	Mayor & Speaker Offices, IDP Unit	5	Disake, Kraalhoek, Matlametlo	Cllr Noah Ditsele 073 700 9956	TUESDAY 13 OCTOBER 2026
		6	Nkogole, Mantsho, Motlhabe, Molorwe, Mapaputle, Ramoshibitswana, Kameelboom, Mogoditsane, Marapallo (Dekameelkuil)	Cllr Justice Mabaso 066 543 1977	
		7	Sefikile, Quecheza	Cllr Itumeleng Serole 073 422 5970	
		8	Ramasedi, Ngweding, Magong, Mononono Ntswanalemetsing, Magalane, Legkraal,	Cllr Nelson Sefora 082 256 1042	
		29	Mokgalwana	Cllr Phillista Mabula 072 487 6732	
		34	Mmopyane, Mmantserre	Cllr Precious Muleya 067 382 2852	

Cluster 5

Table 7: Local Government Municipal Systems Act, Chapter 4 Sec 16 Development of Culture of Community Participation					
Venue & Time	Responsible Department	Ward	Participants or Villages	Councillors & Contacts	Time Frame
GOEDEHOOP 10H00	Mayor & Speaker Offices, IDP Unit	1	Goedehoop, Molatedi, Obakeng, Welverdiend Mankaipa (Nonceba), Welgeval (Los Meitjerie), De – Brak, Dwarsberg (Dinokaneng), Rampampaspoort.	Cllr Tebogo Sephoti 072 767 6374 /079 046 8234	WEDNESDAY 14 OCTOBER 2026
		2	Sesobe, Ramothajwe, Montsana, Khayakhulu, David Katnagel, Pitsedisulejang, Letlhakeng, Ramokgolela	Cllr Sipho Kalipa 073 275 6490	
		3	Mmatau, Moubana, Masekolane, Manamela, Siga, Voordonker	Cllr Stephina Mashishi 071 176 7327	
		4	Uitkyk 1 & 2, Brakkuil, Koffiekraal.	Cllr Samuel Masokwane 078 147 3239/071 701 7750	
		18	Pella, Kortloof/Letlhakane.	Cllr Orapeleng Setlhodi 072 413 8786	
		19	Pella, Madikwe.	Cllr Sello Hlojane 072 395 4596	
		20	Tlokweng.	Cllr Motsisi Mogapi 082 616 6238	
		21	Tlokweng, Vrede, Seshibitswe.	Cllr Tshepo Khumalo 082 310 1545	

Cluster 6

Table 8: Local Government Municipal Systems Act, Chapter 4 Sec 16 Development of Culture of Community Participation					
Venue & Time	Responsible Department	Ward	Participants or Villages	Councillors & Contacts	Time Frame
Mogwase Sports Park 10H00	Mayor & Speaker Offices, IDP Unit	13	Mogwase Unit 2, Mabele a Podi	Cllr Fortune Luvuno 082 840 5797	THURSDAY 15 OCTOBER 2026
		33	Mogwase Unit 1 (portion), 3, 4, 5 South & North; Phelabontle Estate	Cllr Thato Mosako 066 0164845/ 081 645 9351	
		35	Mogwase Unit 1 & 8	Cllr Lucky Pitso 079 929 1166	

6.5 Table 20: Detailed Proposed 2nd Round IDP Public Participation for the Financial Year 26/27

Sun	Mon	Tue	Wed	Thurs	Fri	Sat
APRIL 2027						
				1	2	3
	Governance Work					
4	5	6	7	8	9	10
					Session	
11	12	13	14	15	16	17
	Governance Work	Cluster 1 Wards 14,23,24, 25,26,27,28,30 Mahobiskraal @10:00	Cluster 2 Wards 9,22, 31,32 Segakwana @10:00	Cluster 3 Wards 10,11,12, 15,16,17 Ramokokastad @10:00		
18	19	20	21	22	23	24
	Governance Work	Cluster 4 Wards 1,2,3,4,18,19, 20,21 Obakeng @10:00	Cluster 5 Wards 5,6,7,8,29, 34 Disake @10:00	Cluster 6 Wards 13,33,35 Mogwase Sports Park @10:00		
25	26	27	28	29	30	
	Governance Work					

Cluster 1

Local Government Municipal Systems Act, Chapter 4 Sec 16 Development of Culture of Community Participation					
Venue & Time	Responsible Department	Ward	Participants or Villages	Councillors & Contacts	Time Frame
MAHOBISKRAAL 10H00	Mayor & Speaker Offices, IDP Unit	14	Bakgatlheng, Section 1, Sunfield East, Pharama 2, Letlhabile (Upper & Lower), Gugulethu, Matshelapata, Modiketsana	Cllr Mpho Raboroko 067 780 8017 079 7421793	TUESDAY 13 APRIL 2027
		23	Seolong, Mabeskraal, Makweleng, Ratau, Ntsweng.	Cllr Thobego Mogaki 076 471 0477	
		24	Makoshong, Mabeskraal	Cllr Seanokeng Sekao 084 396 5621	
		25	Mabaalstad/Kwa – Phiri, Leretlweng, Bapong	Cllr Peter Kanaomang 066 195 1871	
		26	Makoshong 2, Makoshong 2 Extension, Tweelagte, Lengeneng, Phalane	Cllr Nkeko Letlape 072 718 2045	
		27	Mmorogong, Makgope, Maologane, Witrantjie, Mabelleng, Tlhatlhaganyane	Cllr Shimane Sibanda 064 750 1550	
		28	Seloshesha, Reagile/Casablanca, Lekwadi,; Kagiso 1, Kagiso 2, Hospital View	Cllr Peter Radikeledi 067 199 7391 078 682 5391	
		30	Zulu Section, Khutsong/Zones 2,3, 4, & 6, Pharama/Sofa sonke, Khalanyoni/Codesa, Sun View, Matooster, Mahobieskraal	Cllr Shadrack Sebalo 078 299 2257	

Cluster 2

Local Government Municipal Systems Act, Chapter 4 Sec 16 Development of Culture of Community Participation					
Venue & Time	Responsible Department	Ward	Participants or Villages	Councillors & Contacts	Time Frame
SEGA KWANA 10H00	Mayor & Speaker Offices, IDP Unit	9	Moruleng Sections (Raserapane, Greenside, Lesunyana, Matlotleng, Vuka, Matangwana); Ramoga 1 & 2; Lekutung\ Lekubung/Tswaaneng; Lesetlheng.	Cllr Herman Magoleng 081 854 0891	WEDNESDAY 14 APRIL 2027
		22	Manamakgotheng (Mositwana, Madibaneng, Selocha, Tlapane, Mabatlane, Maeraneng, Tswereng, Matlotleng, Morokwaneng), Legogolwe	Cllr Kabelo Letsatsi 076 128 4977	
		31	Segakwana & Phuting, Huma, Manamakgotheng (Poela, Rampipi, Taung, Matetswane, Mositwana, Vergenoeg, Matlotleng, Ramautsu, Serobege); Leagajang.	Cllr Mookamedi Thale 064 946 1005	
		32	Moruleng Sections (Malebye, Mabodisa, Ramolope North) Moruleng Sections (Sedibelo, Lerekhuring 1 & 2, Ramolope South. Moruleng Sections (Phiribatho, Marapallo, Molapong) Moruleng Sections (Makresteng, Matlotleng, Mosetlhong, Raserapane)	Cllr Obakeng Pilane 084 430 1006	

Cluster 3

Local Government Municipal Systems Act, Chapter 4 Sec 16 Development of Culture of Community Participation					
Venue & Time	Responsible Department	Ward	Participants or Villages	Councillors & Contacts	Time Frame
RAMOKOKASTAD 10H00	Mayor & Speaker Offices, IDP Unit	10	Sandfontein (Boikhutso, Sepeding, Sekgatlheng); Leagajang, Arthurs' View	Cllr Itumeleng Sekoboane 063 822 9379 / 0609938863	THURSDAY 15 APRIL 2027
		11	Bojating; Phadi/Pylkop, Mmorogong.	Cllr Efesia Matshereng 082 558 3517	
		12	Ramokokastad (Selosessa, Niniva, Stateng, Villa Park, Lotwane, Thabeng).	Cllr Bontle Bosielo 073 243 9798	
		15	Lerome South; Lerome Thabeng; Rantsubane Section; TT Section	Cllr Tshidi Kgotlhang 079475 3001 / 073074 4567	
		16	Dikweipi 1 and 2 (R510); Welgeval Block 1 – 4; Agrico Block 6; Welgeval Block 5 (Raphurele)	Cllr Mogomotsi Mogale 072 538 4381	
		17	Lerome Mositwana; Lerome East; Leruleng; Phola Park; Ramonkgwe	Cllr Kopano Khunou 072 061 2831	

Cluster 4

Local Government Municipal Systems Act, Chapter 4 Sec 16 Development of Culture of Community Participation					
Venue & Time	Responsible Department	Ward	Participants or Villages	Councillors & Contacts	Time Frame
OBAKENG 10H00	Mayor & Speaker Offices, IDP Unit	1	Goedehoop, Molatedi, Obakeng, Welverdiend Mankaipya (Nonceba), Welgeval (Los Meitjerie), De – Brak, Dwarsberg (Dinokaneng), Rampampaspoort.	Cllr Tebogo Sephoti 072 767 6374 079 046 8234	TUESDAY 20 APRIL 2027
		2	Sesobe, Ramothajwe, Montsana, Khayakhulu, David Katnagel, Pitsedisulejang, Letlhakeng, Ramokgolela	Cllr Sipho Kalipa 073 275 6490	
		3	Mmatau, Moubana, Masekolane, Manamela, Siga, Voordonker	Cllr Stephina Mashishi 071 176 7327	
		4	Uitkyk 1 & 2, Brakkuil, Koffiekraal.	Cllr Samuel Masokwane 078 147 3239 071 701 7750	
		18	Pella, Kortloof/Letlhakane.	Cllr Orapeleng Setlhodi 072 413 8786	
		19	Pella, Madikwe.	Cllr Sello Hlojane 072 395 4596	
		20	Tlokweng.	Cllr Motsisi Mogapi 082 616 6238	

Local Government Municipal Systems Act, Chapter 4 Sec 16 Development of Culture of Community Participation					
Venue & Time	Responsible Department	Ward	Participants or Villages	Councillors & Contacts	Time Frame
		21	Tlokweg, Vrede, Seshibitswe.	Cllr Tshepo Khumalo 082 310 1545	

Cluster 5

Local Government Municipal Systems Act, Chapter 4 Sec 16 Development of Culture of Community Participation					
Venue & Time	Responsible Department	Ward	Participants or Villages	Councillors & Contacts	Time Frame
DISAKE 10H00	Mayor & Speaker Offices, IDP Unit	5	Disake, Kraalhoek, Matlametlo	Cllr Noah Ditsele 073 700 9956	WEDNESDAY 21 APRIL 2027
		6	Nkogole, Mantsho, Motlhabe, Molorwe, Mapaputle, Ramoshibitswana, Kameelboom, Mogoditsane, Marapallo (Dekameelkuil)	Cllr Justice Mabaso 066 543 1977	
		7	Sefikile, Quecheza	Cllr Itumeleng Serole 073 422 5970	
		8	Ramasedi, Ngweding, Magong, Mononono Ntswanalemetsing, Magalane, Legkraal,	Cllr Nelson Sefora 082 256 1042	
		29	Mokgalwana	Cllr Phillista Mabula 072 487 6732	
		34	Mmopyane, Mmantserre	Cllr Precious Muleya 067 382 2852	

Cluster 6

Local Government Municipal Systems Act, Chapter 4 Sec 16 Development of Culture of Community Participation					
Venue & Time	Responsible Department	Ward	Participants or Villages	Councillors & Contacts	Time Frame
MOGWASE SPORTS Park 10H00	Mayor & Speaker Offices, IDP Unit	13	Mogwase Unit 2, Mabele a Podi	Cllr Fortune Luvuno 082 840 5797	THURSDAY 22 APRIL 2027
		33	Mogwase Unit 1 (portion), 3, 4, 5 South & North; Phelabontle Estate	Cllr Thato Mosako 066 0164845/ 081 645 9351	
		35	Mogwase Unit 1 & 8	Cllr Lucky Pitso 079 929 1166	

6.6 Quarterly IDP Steering Committee Meetings

Table 9: 1 st Quarter			2 nd Quarter			3 rd Quarter			4 th Quarter		
July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	13			17			10			04	
Understanding that the IDP is the product of IDP Processes as adopted by Council: - To share stakeholders from various Departments for IDP to update their Stakeholder List - To remind ourselves about our Roles and Responsibilities - Plans to be shared with Political Offices (Mayor /Speaker) - Revision of sector plans, - Presentation of TOP Layer SDBIP - Presentation of approved budget related policies.			Roll out of 1 st Round of Public Participation - Departmental Analysis Phase and Status Quo aligned to needs identified - Presentation of consolidated needs identified, priorities Strategies Phase - Development of Municipal Strategies			Strategies Phase conti... - Alignment of Strategies with Sector Plan - Consolidation of Strategies - Engagement on the Draft IDP and gaps identification if any from various departments Project Phase - Identification of projects - Review Project list for budget adjustment			Roll out of 1 st Round of Public Participation - Integration of Programmes - Consolidation of comments received after 21 Day Advert - Final to be submitted to Council		
Understanding that the IDP is the product of IDP Processes as adopted by Council: - To share stakeholders from various Departments for IDP to update their Stakeholder List - To remind ourselves about our Roles and Responsibilities - Plans to be shared with Political Offices (Mayor /Speaker) - Revision of sector plans, - Presentation of TOP Layer SDBIP - Presentation of approved budget related policies.			Roll out of 1 st Round of Public Participation - Departmental Analysis Phase and Status Quo aligned to needs identified - Presentation of consolidated needs identified, priorities Strategies Phase - Development of Municipal Strategies			Strategies Phase conti... - Alignment of Strategies with Sector Plan - Consolidation of Strategies - Engagement on the Draft IDP and gaps identification if any from various departments Project Phase - Identification of projects - Review Project list for budget adjustment			- Roll out of 1st Round of Public Participation - Integration of Programmes - Consolidation of comments received after 21 Day Advert - Final to be submitted to Council		

6.7 Quarterly IDP Representative Forums

Table 10: 1 st Quarter			2 nd Quarter			3 rd Quarter			4 th Quarter		
July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
		17		19						12	
- Sharing of Approved IDP/PMS/Budget plan with Stakeholders before Public Participation - Social Labour Plans Engagements - Revision of sector plans, - Presentation of TOP Layer SDBIP - Presentation of approved budget related policies			Sharing Municipal Priorities and various engagements of ward plans and Social Labour Plans Engagements			- Sharing the Municipal IDP and projects budgeted in the Draft IDP - Integration of Programmes and Projects			Sharing Final IDP with all our Stakeholders		

SECTION 7: CONCLUSION AND ABBREVIATIONS

7.1 Conclusion

In conclusion, the integration and effective execution of the Integrated Development Plan (IDP), Budgeting, Performance Management System (PMS), Project Management, Internal Audit, and Risk Management processes are essential for promoting good governance, service delivery, and sustainable development. Each of these components plays a critical role:

- **IDP** serves as the strategic roadmap, aligning municipal resources with community priorities.
- **Budgeting** translates strategic objectives into financial allocations, ensuring optimal use of limited resources.
- **PMS** ensures accountability and continuous improvement by monitoring service delivery outcomes.
- **Project Management** ensures initiatives are executed on time, within scope and budget.
- **Internal Audit and Risk Management** safeguard municipal assets, ensure compliance, and promote sound financial and operational management.

For municipalities to succeed, these systems must operate in an **integrated, transparent, and citizen – focused manner**, aligned with the legislative framework such as the Municipal Systems Act (MSA), Municipal Finance Management Act (MFMA), and other applicable regulations.

Strategic Alignment

The coherent implementation of this process plan reinforces MKLM's commitment to **Developmental Local Government**, while ensuring alignment with:

- **Voluntary Local Review (VLR)** stakeholder consultations, embedded within broader IDP engagements.
- **Sustainable Development Goals (SDGs)**, ensuring "No one is left behind" and that local priorities contribute to global development targets.
- **Agenda 2063** aspirations, positioning MKLM within Africa's long-term vision of inclusive growth, integration, and resilience.
- **Children's Plans**, ensuring that parks and recreational spaces across all wards serve as safe havens for children, reinforcing social cohesion and community well-being.

Enablers of Success

- **Ongoing capacity building** to strengthen institutional delivery.
- **Technology adoption** to modernize systems and improve efficiency.
- **Community engagement** to ensure inclusivity and responsiveness.
- **Institutional coordination** across spheres of government and traditional leadership structures.

7.2 Table 23: Abbreviation

Acronym	Full Wording
AFS	Annual Financial Statements
AC	Audit Committee
AO	Accounting Officer
BTO	Budget and Treasury Office
CFO	Chief Financial Officer
DDM	District Development Model
GRAP	Generally Recognized Accounting Practice
HOD	Head of Department
HOU	Head of Unit
HRM	Human Resource Management
IA	Internal Audit
IDP	Integrated Development Plan
IUDF	Integrated Urban Development Framework
MFMA	Municipal Finance Management Act (Act No 56 of 2003)

Acronym	Full Wording
MPAC	Municipal Public Accounts Committee
MKLM	Moses Kotane Local Municipality
NDP	National Development Plan
PPE	Property, Plant and Equipment
PPPFA	Preferential Procurement Policy Framework Act
PMS	Performance Management System
PMU	Project Management Unit
RMU	Risk Management Unit
SCM	Supply Chain Management
RMC	Risk Management Committee
SDG	Sustainable Development Goals
UIFW	Unauthorized, Irregular or Fruitless and Wasteful Expenditure
LGMSA	Local Government Municipal Structures Act, (Act No 117 of 1998)
LGMSA	Municipal Systems Act, (Act No 32 of 2000);
Constitution	The Constitution of the Republic of South Africa, 1996
SALGA	South African Local Government Association
EU	European Union