



SUPPLY CHAIN MANAGEMENT OFFICE

PUBLIC NOTICE	SCM 2020 2021	DATE	25/11/2020
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MOSES KOTANE LOCAL MUNICIPALITY HEREBY INVITES SERVICE PROVIDERS TO SUBMIT FORMAL WRITTEN PRICE QUOTATIONS FOR APPOINTMENT OF A REGISTERED PROFESSIONAL TOWN PLANNING CONSULTANT WITH SACPLAN TO CONDUCT SUBDIVISION, CADASTRAL SURVEYING, PREPARE AND SUBMIT NECESSARY APPLICATIONS TO THE MUNICIPALITY AND OTHER RELEVANT AUTHORITIES FOR ERF 1860 MOGWASE UNIT 5.

THE APPOINTED SERVICE PROVIDER IS EXPECTED TO DELIVER ACCORDING TO THE FOLLOWING SPECIFICATIONS:

- To conduct subdivision and rezoning
- To conduct cadastral survey and pegging
- Prepare necessary application and submit to Municipality and other relevant authorities for considerations

FUNCTIONALITY

CRITERIA	REQUIRED	ALLOCATED POINTS PER CATEGORY	MAX POINTS
Company relevant Experience Appointment letters of previous work undertaken with corresponding reference letters. Only appointment letters with corresponding reference letter will count per project.	Similar project experience (provided to Government Institutions or Municipalities) Completed successfully over the past 5 years. Projects evaluated include the following, <ul style="list-style-type: none"> Land use Applications Land Development Applications 	1-2 similar projects completed 10 points	40
		3 similar projects completed 20 points	
		4 similar projects completed 30 points	
		5 similar projects completed 40 points	

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Methodology	The approach and methodology are outstanding in an innovative and efficient way. There is a clear indication of how to improve outcomes and the quality of the outputs resulting from services to be provided	40	40
Minimum of 50 points will allow a service provider to be evaluated further in terms price and B-BBEE			80

MKLM plans to address socio-economic issues (with specifics on numbers to be achieved) which include:

1. Maximisation of job opportunities (labour histograms);
2. Creation of opportunities and meaningful involvement of local SMMEs;
3. Proof of office locality (e.g. municipal account, title deed, and lease agreement etc. must be attached

Bids will be evaluated and adjudicated in accordance with the following legislation:

1. The municipal Finance Management Act
2. Supply Chain Management Policy of MKLM
3. PPPFA and associated regulations
4. 80/20 preference point system will be applied to this bid.

*******IMPORTANT NOTE.**

THE FOLLOWING COMPULSORY RETURNABLE DOCUMENTS MUST BE SUBMITTED TOGETHER WITH A QUOTATION. NONE SUBMISSION OF THESE DOCUMENTS WILL INVALIDATE YOUR QUOTATION.

COMPULSORY LIST OF RETURNABLE DOCUMENTS

1. Fully Completed MBD 4 – Declaration of interest form – obtainable from SCM office / rates hall / municipal website
2. Fully Completed MBD 9 – Certificate of independent Bid Determination –Obtainable from SCM office /rates hall / municipal website
3. BBB-EE Certificate/Sworn affidavit – no certificate attached, no points
4. Certified Green Bar Coded ID or Smart Card of company directors/Members/Owner
5. Tax Clearance certificate/Tax pin number
6. Central Suppliers Database registration report (CSD)
7. Company Registration Certificate (except for Sole Proprietors)

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8. Current Statement of municipal account (rates and taxes) not older than 3 months. Provide affidavit from south African Police(SAPS)and Proof of residence if working from home
9. Provide affidavit from south African Police(SAPS)and Proof of residence if you reside in a village where you do not pay rates and taxes **“stating that you do not pay rates and taxes of the company and you are working from home”**
10. Current statement of Municipal account(rates and taxes)not in Arrears for the period of over three months, proof of residence for directors/members of the company or close corporation and affidavit stating that you work from home and you are not paying rates and taxes of the company.

NB: COPIES OF CERTIFIED COPIES WILL NOT BE ACCEPTED

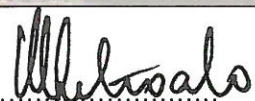
NB: IF RATES AND TAXES ARE IN ARREAS FOR MORE THAN 90 DAYS, BIDDERS WILL BE DISQUALIFIED.IT IS THE RESPONSIBILITY OF THE BIDDER TO PROOF THAT NEITHER THE ENTITY/COMPANY NOR ITS DIRECTORS (IN THEIR INDIVIDUAL CAPACITY) DO NOT OWE MUNICIPAL RATES AND TAXES

Quotations can be marked for the attention of the Municipal Manager, **“SCM...../2020/2021– FOR APPOINTMENT OF A REGISTERED PROFESSIONAL TOWN PLANNING CONSULTANT WITH SACPLAN TO CONDUCT SUBDIVISION, CADASTRAL SURVEYING, PREPARE AND SUBMIT NECESSARY APPLICATIONS TO THE MUNICIPALITY AND OTHER RELEVANT AUTHORITIES FOR CONSIDERATION.**and deposited in the Tender box situated at Civic Centre, Rates Hall.

CLOSING DATE	02 December 2020
TIME	10H00

- **The municipality reserves the right to negotiate conditions and requirements with the successful bidder and is not obliged to appoint the lowest or any proposal submitted.**
- **Quotations received after the closing date and time will not be accepted.**

Enquiries can be directed as follows		
Specifications Enquiries	Ms K. Mmope	060 998 3569
Procurement Enquiries	Mrs S.Marule	014 555 1313



 Mr. M.V Letsoalo
 MUNICIPAL MANAGER

